

Clearance Policy (11/5/2025)

Background clearances are required for all students enrolled in a course that includes a field placement in a setting with children under the age of 18. **The required clearances are valid from the start of the academic year through the spring semester if submitted and received by the Office of Clinical Studies (OCS) by July 15th.**

New students to the university and UD **students who transfer** into a major that requires field placements will have to obtain the three required clearances by **August 15th** for a fall semester placement **OR December 15th** for a spring semester placement. **Returning students** must have their clearances on file in the Office of Clinical Studies (OCS) by **July 15th**.

Required Clearances

- Criminal Background Clearance (CBC/fingerprinting)
- Child Protection Registry Clearance (CPR)
- Tuberculosis Clearance (TB): upon enrollment into the major **AND** the **July 15th** prior to student teaching/internship
- **ECE majors have special clearances that are required, they include:**
 - home state criminal background clearance, home state child protection clearance, and the Licensed Childcare form
 - Special clearances will be completed with the staff from the Office of Clinical Studies (OCS) in the freshman or transfer year for **ONLY** students enrolled in the Early Childhood Education (ECE) major

Students who do not adhere to the required guidelines above will be withdrawn from the course that includes a field placement(s).

Please see the chart below that outlines the information above:

Student Type	Education Major*	Due by
New (freshman or transfer or new major)	ECE, EME	August 15th
Returning (soph-senior, 4+1)	ECE, EME, Secondary*, Music	July 15th
Transfer or change in major between fall and spring semesters	ECE, EME, Secondary, Music	December 15th
Adding a course with a placement for spring semester	ECE, EME, Secondary, Music	December 15th
Non-Education majors	Contact the Office of Clinical Studies clinicalstudies@udel.edu	

Some secondary programs do NOT have a placement in the sophomore year, therefore you would not need your clearances if you do not have a course with a placement.