

University Council on Teacher Education
Minutes for April 15, 2025
3:00-4:00
Zoom

Members Present: Mark Akubo, Suzanne Burton, Trish Hermance, Teresa Hickok, Sarah Mallory, Krissy Najera, Aimee Pearsall, Rosalyn Washington

Members Not Present: Steve Amendum, Rena Hallam

Guests: Kim Cavallio, Tory McHugh, Terri Villa

Old Business

1. Update on Clearances – Terri Villa
 - Terri reviewed the proposal to update the UCTE Clearance Policy to include an annual deadline date of July 15th.
 - OCS can now provide copies of clearances through a system called Egress.
- **Proposal:** Update UCTE Clearance Policy to include an annual deadline date of July 15th for education majors to complete two of the three required clearances for a placement in an educational setting with children under the age of 18. Students who transfer into an education major or transfer into the university will have to obtain the three required clearances by the first day of the semester in which that course requires a placement.
- **Required Clearances:**
 - Criminal Background Clearance (CBC)/fingerprinting: annual
 - Child Protection Registry Clearance (CPR): annual
 - Tuberculosis Clearance (TB)
 - ECE majors have special clearances that will be completed with Office of Clinical Studies (OCS) in the freshman or transfer year

Criminal Background Clearance (CBC) Child Protection Registry Clearance (CPR)		
Timeframe	Who?	Important Notes
Clearances must be on file with OCS no earlier than	Freshmen - Seniors	Required Annually

April 1st and no later than July 15th	Education & HDFS majors Residency Students *Secondary Ed students: Sophomores - Seniors who have a placement per program description	
Tuberculosis Clearance (TB)		
Timeframe	Who?	Important Notes
Upon entry to the University for ECE, ETE	Freshman - Juniors Transfer students Education majors Residency Students *Secondary Ed students Sophomores/Transfer students	TB is valid for three years
Senior Year	Students participating in student teaching, internships, and residency experiences	TB <u>MUST</u> be renewed before July 15th prior to the placement

- Communications – sent emails to students and program coordinators. Maybe send to professional ed list serv?
- Terri will look into students who recently completed their clearances and think they are all good to notify them that they will need to complete them again. Krissy will look at the budget to see if there are funds to help offset the cost for those students.

2. Student Teaching Accommodations

Discussion: https://drive.google.com/drive/folders/1WDxzDlCrmGd93kV663fWKE97XTKM_IE?usp=drive_link

- Please review the district documents plus the notes from external agencies on the *Essential Functions* document: https://docs.google.com/document/d/1mS8l5k63xk8q3k3VjhNbitUTZbTm-awDGfKjec_gktl/edit?tab=t.0

- **ACTION: Krissy asked that each member review these documents before the May UCTE meeting.**
- **Members should take all documents and anything you have at your disposal, work with your programs and bring back your suggestions and feedback. We would like to have a final document for our students starting Fall semester.**

New Business

1. Discussion of Potential Pilot of Key Assessment for CAEP and DDOE – Principles of Learning and Teaching (PLT) – Tory McHugh
 - Tory explained that we used the EdTPA through 2022, suspended it during Covid, attempted to create our own assessment called the UDTPA, but there were many barriers with using a homegrown assessment tool. In researching the legislation, we have to replace it with something, but it doesn't have to be a performance assessment. It needs to be an assessment of our students' pedagogical ability to teach their students. So, we are looking to use the principles of learning and teaching from ETS. It is a pedagogical exam, administered similar to the Praxis tests. ETS does the grading, and they have a data portal to be able to pull data for reporting. It is cheaper than the EdTPA and less work for students and program coordinators and faculty.
 - We are meeting with ETS in the first week in May to get a better understanding and will provide an update at the next UCTE meeting.
 - Question – Will this satisfy our SPA report under CAEP? Tory will look into and report at the next meeting.
2. HB 97 – Tory McHugh
 - This Act ensures that a public-school employee may not work directly with students unsupervised without a valid permit or license issued by the DOE's Professional Standards Boards or an approved license issued under Title 24. To that end, **this Act creates a new permit requirement for any paraprofessional or student support and classroom position, including specialist interns, year-long residents, full time substitute teachers, substitute teachers seeking certification, student teachers, and classroom aides.** The following employees are exempt from the permitting and licensing requirements: non-instructional administrators; nutrition staff; custodial staff; transportation staff; clerical staff; charter school heads exempt under § 507(c) of Title 14; and substitute teachers serving for less than 12 consecutive weeks in a school.
 - **ACTION: Krissy to write a draft letter with considerations for the education majors. She will share with the group at the next meeting.**
3. Professional Dispositions – Krissy Najera
 - Krissy explained that the number of professional disposition meetings has increased significantly. Also, there have been several repeat offenders, two, even three or four times.
 - **ACTION: Debbie to send Krissy the current UTCE policy on dispositions and Krissy will review for next meeting.**
 - **ACTION: All – bring feedback to next meeting regarding your program's PD policy.**
 - **Reminder – if you have a professional dispositions meeting, please send the signed document to OCS.**
 - **ACTION: Sarah to share a Pre-Action Plan that was used at another institution.**

4. EDUC400 – Amy would like to propose two items:
 - First, that all degree requirements be completed before enrolling in EDUC400.
 - Second, EDUC400 would require permission from the instructor to enroll.
 - These changes would provide our advisors with a stopgap to look at student teacher applications and not have the students enrolling themselves.
 - **ACTION: Amy to send proposals to Krissy to review and research.**
5. ETE Program Name – since it is changing, just want to know what their degree will say. It would be nice if the AA students could have their two-year degree match their four-year degree.
 - **ACTION: Krissy will look into the name changes.**

Meeting adjourned: 3:59 pm