**Clearance Policy** (June 2025)

Background clearances are required for all students enrolled in a course that includes a field placement in a setting with children under the age of 18. The required clearances are valid from the start of the academic year through the spring semester.

**New students** to the university and UD students who transfer into a major that require field placements will have to obtain the three required clearances by August 15th.

**Returning students** must have their clearances on file in the Office of Clinical Studies (OCS) **on or by July 15th.**

 **Required Clearances for** **New Students:**

1. Criminal Background Clearance (CBC)/fingerprinting: **annually by August 15th**
2. Child Protection Registry Clearance (CPR): **annually by August 15th**
3. Tuberculosis Clearance (TB): upon enrollment into the major AND 6 months prior to student teaching/internship
4. ECE majors have special clearances that are required
	1. include home state criminal background clearance, home state child protection clearance, and the Licensed Childcare form
	2. Special clearances will be completed with the staff from the Office of Clinical Studies (OCS) in the freshman or transfer year for ONLY students enrolled in the Early Childhood Education (ECE) major

**Required Clearances for** **Returning Students:**:

1. Criminal Background Clearance (CBC)/fingerprinting: **annually by July 15th**
2. Child Protection Registry Clearance (CPR): **annually by July 15th**
3. Tuberculosis Clearance (TB): upon enrollment into the major AND 6 months prior to student teaching

Students who do not adhere to the required guidelines above will be withdrawn from the course that includes a field placement(s).

New Policy Approved June 2025