

**University Council on Teacher Education**  
**Minutes for December 17, 2024**  
**3:00-4:00**  
**Zoom**

**Members Present:** Mark Akubo, Steve Amendum, Suzanne Burton, Trish Hermance, Sarah Mallory, Krissy Najera, Aimee Pearsall, Rosalyn Washington

**Members Not Present:** Rena Hallam, Teresa Hickok

**Guests:** Terri Villa, Hannah Kim

**Announcements**

- Regarding UDTPA, the pilot is almost finished. We will collect and review the data and bring our findings to a future UCTE Meeting.

**Old Business**

1. History Education changes (Hannah Kim)
  - Hannah explained that they are just changing the courses that get calculated into the major GPA. Only content courses in each major should be calculated for major GPA's but history education students also had the methods courses calculated into their major GPA because they are HIST course (HIST491). To be consistent with the other majors, history ed students should also only have their content courses count toward their major GPA.
  - **Changes Approved**
2. ST Accommodations – Krissy
  - Krissy reviewed the meeting with DSS and they were helpful in providing guidance. How accommodations at UD are different than those in the field for student teaching.
  - Krissy provided a starting point table on the UCTE google share at last month's meeting. UCTE members were to review with their units and provide feedback.
  - The group reviewed the comments and feedback from document share.
  - We will finalize and vote at a later meeting.
3. Safety Proposal – Terri  
UCTE – Safety Policies
  1. Safety Knowledge
    - All students are required to gather the following safety information during the first days of a field placement:  
  
All Placements:
      - Lock down
      - Fire drills
      - Civil defense drills

- Tornado or severe weather emergencies
- Abuse reporting
- Bodily fluids, reporting accidents, first aid service, health service

Student Teaching Placements:

- Playground safety
- Collecting Money
- Release of students to authorized persons

2. Safety Training. All-education students in ECE, ETE, Secondary and Music education are required to participate in a one-hour online safety training in the freshman year and a one-hour training in preparation for the methods placement in the junior year. Both training courses are shared on the UD Learning Management System, Canvas. Trainings will include:

- Safety Awareness Training Module:
  - Safety walking to and from buildings (Being Out & About)
  - Car Safety
  - Bullying Awareness
  - Sexual harassment
  - Social Media
  - Active Shooter Training
- Methods Placement Preparation Module
  - Internet Safety for Education
  - Ethics in Education
    - Mandatory Reporting
    - Test Security
    - NEA Code of Ethics
    - FERPA/Confidentiality of Student Educational Information
  - Emotional Wellbeing
    - Understanding your emotions around education
    - Understanding SEL, by CASEL

The Office of Clinical Studies (OCS) will be responsible for alerting teacher candidates to complete the Safety Awareness training, providing the training modules, and monitoring completion of the training modules.

Methods instructors will receive the Methods Placement Preparation training module from OCS prior to the start of the semester. Instructors may post the training module in their Canvas course for students to review and complete. Methods instructors have the discretion to count the module for a grade and hold students accountable.

(Revised December 17, 2024)

- The document was placed on UCTE google share for members to review with their units and add any edits or feedback.
- It was discussed that for different programs, the safety modules would fit in different semesters/year. The timing to be worked out with each program.

- **Proposal Approved**

#### **New Business**

1. K8TE Name change – Krissy
  - Krissy explained that we changed the name of Elementary Teacher Education to K-8 Teacher Education last spring, not realizing students wouldn't be able to find the major. At Blue and Gold, we had students tell us they could not find us on the Common App or Coalition App. We saw a significant drop in enrollment due to students' inability to find our program.
  - We are proposing the name be changed to "Elementary and Middle School Teacher Education".
  - **ACTION: Each member should take proposed changes back to their unit to review and provide feedback.**
  - Krissy will send out doodle poll for brief meeting in January.

Meeting adjourned at 3:56 pm