

**University Council on Teacher Education**  
**Minutes for May 17, 2022**  
**10:30 – 12:00**  
**Zoom**

**Members Present:** Suzanne Burton, Duane Cottrell, Katie Joynt, Steff Kotch-Jester, Tory McHugh, Chrystalla Mouza, Krissy Najera, Diana Roscoe, Carol Wong, Lynn Worden

**Members Absent:** Gary Henry, Kristin Nelson, Brooke Sorgan

**Guests:** Christine Gorowara

The April 22, 2022, minutes were unanimously approved.

**Old Business**

1. ST Policy Governing Request to Change Student Teaching Placement Policy Vote (Krissy Najera)
  - Krissy requested to hear feedback regarding this new policy.
  - Feedback does this policy cover when a field instructor wants to change placement and student doesn't want to change. It was also brought up that student teaching is an academic course and should we treat like other academic course situations. It was decided to focus on this policy which is for the student, and we can look at policies for clinical educators/field instructors at a later date. It was suggested that this policy apply to pre student teaching placements as well.
  - Add a #3 – Conference between the field instructor, program coordinator and student.
  - Move #7 – Under no circumstances should a student attempt to secure their own student teaching placement within a district – to top of policy.
  - Who approves request? It was suggested it be a collaborative decision between Program Coordinator, Field Instructor and Office of Clinical Studies.
  - Who adds notes? The student will give the form to Field Instructor and Program Coordinator for them to add their notes from their meeting with student.
  
2. ST Governing Request to Student Teach Outside of the University's Supervision Vote (Krissy Najera)
  - Krissy requested to hear feedback regarding this new policy.
  - Feedback from Elementary was that would like stated that student cannot request a change to student teach at home to secure a job. Decided to leave this as a communication issue and not send to students.

- Add Mid-point virtual meeting. So, three virtual meetings.
  - **ACTION- It was decided to take these two policies back to faculty for review and we will put on agenda for fall meeting to vote.**
3. UCTE mission and responsibilities update (Krissy Najera)
- Krissy reviewed that they met this morning and are planning a two-day retreat to identify the student portrait, and the competencies we want to see in our teacher education programs. We hope to discuss the role of DCTE. Krissy will keep council updated.

### New Business

1. UCTE Members for Fall 2022
- The following highlighted areas need representatives to start the Fall 2022 semester.

2022-2023

Ex-Officio Members	Title
Kristina Najera	Chair, UCTE; Delaware Center for Teacher Education
Steve Amendum	Interim Director, School of Education
Suzanne Burton (John Pelesko designee)	Associate Dean, College of Arts and Sciences, Professor Music Education & Acting Director Secondary Education
	Director, Secondary Teacher Education
Gary Henry	Dean, College of Education and Human Development

Appointed Members	Program	Term Expires
Duanne Cottrell	Secondary education	Spring 2024
	Secondary education	Spring 2024
Steff Kotch-Jester	Elementary teacher education	Spring 2024
Teya Rutherford	SOE graduate programs	Spring 2024
Lynn Worden/Jen Gallo-Fox	Early childhood education	Spring 2023

Elected Members	Beginning of Term	Term Expires
Irene Post	(graduate student)	Spring 2023
Katherine Lilly / Jazmil Castillo Vargas	(undergraduate)	Spring 2023

Meeting adjourned at 11:21 am