

Policy on Substituting and Employment of Student Teachers

Methods students may not substitute teach during their assigned field experience times.

Student teachers may substitute teach during times they are not assigned to a field experience.

Occasionally it is permissible, during their scheduled student teaching time, in the absence of their clinical educator for a short period of time, for the teacher candidate to assume responsibility for their clinical educator(s) on the condition that the school principal, the field instructor, the clinical educator(s) and the teacher candidate discuss and agree to the arrangement. **DURING THEIR SCHEDULED STUDENT TEACHING TIME, UNDER NO CIRCUMSTANCES SHOULD A STUDENT TEACHER BE USED AS A SUBSTITUTE IN A CLASS OTHER THAN THAT TO WHICH THEY HAVE BEEN ASSIGNED.**

In all situations where student teachers are being used as substitutes, the district will assume liability and responsibility for appropriate pay as determined by Delaware Title 14, Chapter 13.

Student teachers currently in field experience courses are teachers in training and must not be used as substitute teachers on a regular basis, as determined by the field instructor. Student teachers cannot substitute for a period of time that reduces their supervised student teaching time to fewer than 10 consecutive weeks and 200 hours total, as required by Delaware Regulation 290.

All students who wish to receive University credit for student teaching must register for the course and complete the experience under the supervision of a clinical educator in the classroom and a field instructor. Students who opt to accept positions as long-term substitutes cannot receive University credit for this experience.

Policies related to teacher residents serving as substitute teachers should be articulated in each LEA's MOU.

Policies related to certified teachers seeking other certifications can be found in another policy.

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