

**University Council on Teacher Education**  
**Minutes for April 15, 2019**  
**2:30-4:30**  
**200 Academy Street, Room 210**

**Members Present:** Soumita Basa, Suzanne Burton, Christine Gorowara, Charles Hohensee, Chrystalla Mouza, Krissy Najera, Jennifer Nauen, Kate Scantlebury, Tracy Quan

**Not Present:** Jenna Comeau, Bridgette Johnson, Steff Kotch-Jester, Carol Vukelich

The February 18, 2019 minutes were unanimously approved.

**Announcements**

1. Spring 2018 Enrollment Report (Christine Gorowara)
  - Christine reviewed the ethnicity summary data and added the 2018 summary data to show the comparison against last year's data. The report revealed fairly steady numbers in minority data from last year, but in the white population there is a significant drop in numbers along with the Asian enrollment. Also, a noticeable drop in DE residents.
  - In reviewing the gender summary data, the numbers are very consistent with last year's numbers. We are primarily a female enrolled program.
  
2. Taskstream Renewal (Christine Gorowara)
  - Christine updated the council that we entered into a 3-year contract with Watermark/Taskstream. We just finished the first year of the 3 years. We received the invoice and there is no increase in price. We have a site license for 1750 student accounts.
  
3. Capstone Committee Update – Capstone Revisions (Nick Bell)
  - Nick gave an update of the Capstone revisions. The Capstone Committee met throughout the fall, and proposed revisions previously shared with UCTE—primarily converting the scale from 1-2-3-4 to 1-2-3, given that differences in the rubric descriptions between the 3 and 4 ratings were often very subtle, and that there is no functionally different consequence between getting rated a 3 vs. a 4.
  - Based on these proposed revisions, we implemented a small pilot with 25 teacher candidates. In the meantime, however, committee members shared the rubric with colleagues and engaged in further discussion about the Capstone. The Committee is now considering the following:
    - Reducing the Capstone to 10-12 items (the current Capstone is 37 items, including the 8 professionalism items).
    - Reviewing the new DPAS-II, which is not yet released but will be piloted in Fall 2019—the DPAS-II is also expected to be about 12 items, on a 1-2-3-4 scale with the 4 column

- specifically requiring that the requirements of a 3 rating be completely met as well as additional specified requirements.
- In Fall 2019 and in Spring 2020, the revised Capstone would be piloted—note that there will be few/no secondary placements in Fall 2019, which necessitates both semesters for piloting.
  - Considering the possibility of three similar but distinct versions of the Capstone—one for ECE, one for ETE/concentrations, and one for secondary.

## New Business

1. PECB changes to policy (Charles Hohensee)
  - Charles reviewed the two proposed modifications to the PECB policy.
  - First, under the current composition of the Board (Section C.1.a of the Policies and Procedures document), the DCTE member is ex-officio and cannot vote. Past experience has shown that the DCTE member of the Board has provided meaningful and valuable input during the Board’s reviews of student conduct issues. The Board feels that this input, and subsequent assistance with evaluating what actions the Board should take in response to violations of UD’s Student Code of Conduct, should be recognized by allowing the DCTE member to have their vote counted in our decisions.
  - Second, we would like to allow a member of PECB to also be a member of the University Council on Teacher Education (UCTE) with the caveat that the PECB/UCTE member would have to recuse themselves from participating in any UCTE discussions and subsequent voting on student appeals of PECB decisions. This proposed modification is the result of an inadvertent situation in which one of our PECB members was also a member of UCTE. Fortunately during this situation, there were no appeals of our decisions to UCTE, so there was no potential conflict of interest. Since an appeal is a rare occurrence (in fact there have been no PECB decision appeals to UCTE since the inception of PECB), there is not a strong reason for someone on PECB to generally be excluded from serving on UCTE.
  - There was discussion around the topics of PECB board and role of the committee; the DCTE ex officio member and voting; and the PECB member also being a UCTE member. There were some concerns with any staff in DCTE being appointed as ex-officio member and able to vote, so the following motion was proposed:
  - Motion for 1<sup>st</sup> change: **One Delaware Center for Teacher Education (DCTE) staff member with responsibility for monitoring candidate conduct. ~~who is an ex-officio member cannot vote.~~**  
**Motion passed to approve changes to policy**

- We discussed issues of members being able to be on PECB and UCTE. We have never had a student appeal, but we want to make sure we are covered if the process happens. It was brought up that the PECB board should have a chance to respond to the appeal as similar to the Student Conduct Board process.
- Motion for 2<sup>nd</sup> change: **If a member of PECB is also a UCTE member, they must recuse themselves from participating in any UCTE discussion/voting involving an appeal of a PECB decision.**  
**Motion passed to approve changes to policy**

It was determined that there was not a number designated for votes needed, just members present. Also, the PECB might want to discuss an appeal process and possible wording changes. So, Charles will take this back to the PECB board to discuss, review, and make recommendations for any changes and submit to a future meeting for approval.

## 2. Teacher Residency DDOE (Krissy Najera & Christine Gorowara)

- Krissy reviewed the initial teacher residency program potential from DDOE. In previous UCTE meeting minutes it was suggested to create a committee to review the potential here at UD. The committee consisted of Chrystalla Mouza, Lynn Worden, Steff Kotch-Jester, Christine Gorowara, Jamie Bailey and Krissy Najera. The committee met to discuss the potential for ECE and ETE programs which include 2 semesters of student teaching. We had several questions for the state on what residency meant.
  - It can only be spent for stipends for students who spend residency in high needs school or district
  - What does this need to look like? They are working on defining and preparing documentation.
  - It will be a full school year – 1<sup>st</sup> day to last day – school’s academic calendar.
  - When & how to identify teachers? – We thought we would develop an application process and identify candidates.
  - What is the expected stipend? No less the \$10,000, could be up to \$17,500

We asked a second set of questions, which we haven’t received the answers yet:

- Will there be planning money available?
- Do we set our own selection criteria?
- Does the student have to agree to any amount of service in Delaware?

The committee is also reviewing other details of how to make residency work such as application process, selection criteria, and guidelines.

Meeting adjourned 4:06 pm