

UCTE - Clearances Policy for Student Teacher Candidates at the University of Delaware

Clearances

- All students enrolled in courses with Professional Education field placements are required to complete the fingerprint version of the federal and state background check. This background check is valid for one year. The Office of Clinical Studies (OCS) must have a valid Criminal Background Check (CBC) on file for each candidate who is registered for a course with a field placement by the first day of classes. (It may take up to six weeks for OCS to receive the CBC results.) Failure to have a valid CBC on file in OCS by the first day of the semester will mean that such candidates will be required to drop all courses with field placements for that semester. (Effective November 6, 2013, amended April 9, 2018)

- External and internal transfer students and students in the Associate in Arts program who were admitted to a University teacher preparation program within 30 days of the first day of the semester must have their Criminal Background Check (CBC) cleared by the Office of Clinical Studies by the last day of the Add/Drop period. Teacher candidates cannot participate in a field experience until their CBC is cleared by the Office of Clinical Studies; they are responsible for making up missed time in the field. A transfer student's program coordinator must inform the Assistant Director of the Office of Clinical Studies prior to the first day of the semester about the transfer student using the extended CBC deadline in order for this option to apply. (Effective February 8, 2016)

- All students enrolled in courses with Professional Education field placements must have a Child Protection Registry Clearance from the Department of Services for Children, Youth and their Families (DSCYF) Office of Child Care Licensing, Criminal History Unit on file in the Office of Clinical Studies before the first day of their field placement. (Effective September 12, 2016, amended April 9, 2018)

- All students enrolled in courses with Professional Education field placements must have a current tuberculosis test on file in the Office of Clinical Studies before the first day of their field placement. (Effective April 9, 2018)