

University Council on Teacher Education

Minutes for October 6, 1999

1:00-3:00 p.m.

Members Present: Richard Bacon, Pam Beeman, Hayward Brock, Jinfai Cai, Kate Conway-Turner, Bob Hampel, Ann McNeil, Cindy Okolo, Kate Scantlebury, Barbara VanDornick, Carol Vukelich

Members Absent: Dan Rich

Others Present: Elaine Stotko

The minutes of the September 8, 1999 meeting were approved unanimously with one change noted. Under New Business, V, second paragraph: It is our understanding that Wilmington College and Delaware State University have required Praxis I for the past three years.

Announcements

I. Additional Policy Regarding Accommodation of Students with Learning Disabilities

On May 3, 1999, the Faculty Senate approved the following addition to the University's Policy Statement regarding accommodations for students with learning disabilities.

Should a faculty member question the need for accommodations on the part of a student diagnosed with a learning disability and/or AD/HD, he/she should consult with the Academic Services Center (ASC) and seek explanation. Should a faculty member consider that the accommodations prescribed by the ASC are not appropriate within the context of his/her course, she/he may request that the Chair of the Committee on Faculty Welfare and Privileges, within three working days, appoint a panel to resolve the issue. That panel will consist of:

1. A faculty member from the requestor's department approved by the requestor.
2. A professional staff member from the ASC.
3. A faculty member agreeable to both the requestor and the ASC.

The panel will consult with legal counsel and, within five (5) working days of the formation of the Committee, advise the Provost of the matter. The Provost will notify the Chair of the Committee on Faculty Welfare and Privileges, the panel, and the student of his decision.

II. A revised UCTE meeting dates schedule was distributed.

III. 1999 SAT Results for Intended Education Majors

(Teacher Education Reports Sept. 6, 1999.) The mean SAT scores for 1999 were - SATV 505, SATM 511, and SATT 1016. Of those college bound seniors who took the 1999 SAT, 9 percent reported that they intended to major in education (same percent as 1998). The 1999 mean SAT scores of the intended education majors were - SATV 483, SATM 479, and SATT 962.

University of Delaware: The mean SAT scores for 1999 freshmen admitted to a teacher education program at the University of Delaware were - SATV 548, SATM 552, and SATT 1100. The mean UD education major scores are higher than both (intended education majors and overall) of the reported national scores.

Old Business

I. Student Teaching Evaluation Form (Jinfa Cai, Angela Case, and Barbara VanDornick)

The committee continues its work on this form. Rather than designing a form to evaluate programs, the committee is designing an evaluation of the student teaching experience. Therefore, the form will be more like a course evaluation. Elaine Stotko suggested the committee contact Judy Greene (Center for Teaching Effectiveness) for examples of sample forms. UCTE members voiced their interest in the development of a program evaluation form also, possibly to be administered along with the student teaching course evaluation form. Members expressed interest in obtaining candidates' feedback regarding their perception of the quality of their programs upon exiting their programs and then again after three years. The committee will complete its work on the student teaching evaluation form before it turns its attention to the creation of a program evaluation form. The creation of the program evaluation form will require the assistance of the various program coordinators in its preparation. Support may be available from Sue Giancola.

II. Program Review Procedures

Before John Cavanaugh left the University, Carol Vukelich spoke with him about

the program review procedures UCTE developed last year. She learned that the University no longer engages in individual program evaluations unless specifically asked by the program faculty. The current direction is to link program evaluation with the evaluation of departments or schools. Therefore, the University looks at all the programs in a department or school at one time. When John considered UCTE's program review procedures, he found them problematic. If UCTE implemented them as written, UCTE would need to assume responsibility for the cost of bringing external reviewers to campus to participate in the review process.

After discussion, UCTE voted to revise the program review procedures to link UCTE's review procedures to the University's department/school review procedures. Therefore, professional education programs will be reviewed on the cycle of the University's Academic Program Review schedule. (A copy of the revised procedures are attached.)

During this academic year, the doctoral programs in the School of Education will be reviewed by special request of the SOE faculty. In addition, the mathematics education program in the Mathematics Department in Arts and Sciences will be reviewed. Drs. Jinfu Cai and Bob Hampel will be responsible for using UCTE's program review criteria in the evaluation of these programs and for reporting the results of the review to UCTE. Carol Vukelich reminded them and UCTE that NCATE is moving towards the assessment of the quality of programs using candidate performance-based assessments. As the mathematics and education faculties consider the quality of their graduates, they should consider how they are currently judging the quality of their candidates.

(NOTE: Under the NCATE 2000 guidelines, UCTE is responsible for ensuring the quality of the Doctorate of Education (Educational Leadership and Leadership in Curriculum and Instruction) only.

III. Graduate and Undergraduate Student Representatives

UCTE received four nominations for the two student member positions on UCTE, one undergraduate student and three graduate students.

By unanimous vote, Sara Tilghman (undergraduate, Elementary Teacher Education Program) and Fran O'Malley (graduate, Master of Instruction Program and Teacher-in-Residence from Brandywine School District) were selected as the student members.

New Business

I. Minority Faculty Recruitment and Retention Plan

The committee (Jinfa Cai, Barbara Curry, Marion Hyson, Kate Conway-Turner, and Carol Vukelich) developed a plan for the recruitment and retention of minority faculty. UCTE members responded positively to the proposed activities. Bob Hampel questioned the definition the committee used to define Aminority faculty. After discussion, members decided that since the UCTE plan builds upon the University's affirmative action plans, UCTE should define Aminority faculty as it is defined by the University. With the inclusion of this definition in the plan, the plan was approved as distributed.

II. Survey of Alumni

The Commission on Higher Education is eager to learn why teacher education students educated at Delaware higher education institutions choose to accept teaching positions elsewhere. They have commissioned the four Delaware higher education institutions to survey their recent graduates to understand what might be done to keep Delaware-trained teachers in Delaware. Carol Vukelich has met with the three other higher education institutions to frame the questions to be asked in this survey and has requested the assistance of the Research and Development Center to prepare the survey. Each institution will administer the survey of its own 1998-1999 graduates. Since this survey will cost UCTE money, are there questions which should be asked beyond the graduates' reason(s) for accepting the positions they accepted? UCTE members were asked to consider what additional information would be useful to obtain from 1998-1999 teacher education candidates. This item will be discussed at the next meeting.

III. Proposed Project Search Budget (Barbara VanDornick)

Barbara VanDornick provided information regarding Project Search. Financially, expenses were covered by the income. More districts participated and more students had more interviews this year than last year. Project Search is outgrowing Clayton Hall, and the charges for Clayton Hall continue to increase. For example, next year Clayton Hall has suggested the cost of tables will increase again to \$25.00 each. Therefore, the committee has explored moving to the Bob

Carpenter Center. After discussion, UCTE recommended the committee move Project Search to the Bob Carpenter Center. The date has been moved to March 21, instead of April, because of spring break and religious holidays.

Barbara also mentioned the Substitute Job Fair. Delaware school districts have been invited to campus to the Trabant Center to provide University students with substitute teacher application forms. School districts are very concerned about not being able to find substitute teachers. UCTE inaugurated this event last year; the districts' response was very positive. Cindy Holland will be sending an e-mail to students. Ads will appear in the Review. The State Police will be available during the Fair for criminal background checks. Pam Beeman will check on having TB testing available for non-teacher education candidates who will need a TB test before they can work in a school.

IV. Fall Enrollment Data and Institutional Recommendations (Barbara VanDornick)

The total fall teacher education enrollment is 1947, which is 12% of the University population. 91.8% of the teacher education students are white.

Last year, 381 students were recommended for institutional recommendation. 354 of the 381 were white.

There are 337 students in graduate professional education programs.

Meeting adjourned at 2:15 p.m.