

University Council on Teacher Education
Minutes for October 24, 2022
12:00 – 1:00
Zoom

Members Present: Steve Amendum, Suzanne Burton, Duane Cottrell, Gary Henry, Steff Kotch-Jester, Kate Lilly, Krissy Najera, Irene Post, Teya Rutherford, Jazmil Vargas, Lynn Worden

Guests: Christine Gorowara, Tory McHugh

The May 17, 2022, minutes were unanimously approved.

Announcements

1. Introduction of members. New to council:
 - Steve Amendum – School of Education; Teya Rutherford – SOE Graduate program, Irene Post – Graduate student, Kate Lilly – Undergraduate student, and Jazmil Vargas – Undergraduate student.
2. Future Meeting Day & Time
 - UCTE will be undergoing some changes. We are meeting next Friday with our facilitators, Diane Lys and Ann Bulluck, who will work with us to revise bylaws and develop our portrait of a UD teacher and hopefully implement the new UCTE in Fall 2023. Future meeting dates/times to be discussed at next Friday's workshop.
3. Teacher of the Year Event – Monday, February 20st
 - Since COVID-19, we have not had an in-person event celebrating the state's teachers of the year. We have held two virtual events, which were well attended. These virtual events had in-service teachers available to discuss teaching during a pandemic, technology, and other topics. The typical event is held in Trabant with a networking reception afterwards. It is sponsored by DCTE, SOE, & Secondary Education. It is a way to celebrate the teachers and provide our teacher candidates the opportunity to learn from the experts.
 - If we do hold in-person event, we will offer a live streaming option.
 - While in-person is nice, teachers have had a lot on their plates over the past few years, so virtual worked best for them. It also allows us more flexibility in what we offer, and we are able to break out into smaller program specific groups. Also, it allows the downstate teachers to attend.
 - Suggested to have faculty offer extra credit or homework assignment option for better attendance by students.
 - Can we send swag bag to teachers to celebrate them either virtually or in-person?

- We have typically held the event on President’s Day, which is a holiday for schools. This allows teachers to be able to attend especially from downstate.
- Is Trabant reserved for 2/20? – Debbie waiting reply from Event Coordinator.
- **ACTION: Debbie to send out a Save the Date email to teachers from this year as well as the past two years and see what type of response we get back. She will include an RSVP in email.**

Old Business

1. ST Policy Governing Request to Change Student Teaching Placement Policy - Vote (Krissy Najera)
 - Discussed the policy and the following feedback:
 - #3 – be more specific that this is a separate conference.
 - Edit: “A separate conference will be held between FI, PC, and student.
 - **ACTION: Make edit and send around for an electronic vote.**

2. ST Governing Request to Student Teach Outside of the University’s Supervision - Vote (Krissy Najera)
 - Discussed the policy and the following feedback:
 - Questioning the two-month timeframe for students to request the change. Would like wording for extreme circumstance to allow for exception.
 - Option to have placement delayed or different timeframe.
 - Virtual has helped with these instances.
 - Edit: add “Exceptions may be considered at the discretion of the Assistant Director of Office of Clinical Studies”.
 - Lynn actually piloted this process last semester and it worked perfectly.
 - **ACTION: Make edit and send around for an electronic vote.**

3. UCTE Members for Fall 2022
 - Need replacement for Ex-Officio Member - Director of Secondary Education and an additional Appointed Member - Secondary Education representative.

2022-2023

Ex-Officio Members	Title
Kristina Najera	Chair, UCTE; Delaware Center for Teacher Education
Steve Amendum	Interim Director, School of Education
Suzanne Burton (John Pelesko designee)	Associate Dean, College of Arts and Sciences, Professor Music Education & Acting Director Secondary Education
	Director, Secondary Teacher Education
Gary Henry	Dean, College of Education and Human Development

Appointed Members	Program	Term Expires
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Duanne Cottrell	Secondary education	Spring 2024
	Secondary education	Spring 2024
Steff Kotch-Jester	Elementary teacher education	Spring 2024
Teya Rutherford	SOE graduate programs	Spring 2024
Lynn Worden	Early childhood education	Spring 2023

Elected Members	Beginning of Term	Term Expires
Irene Post	(Graduate student)	Spring 2023
Katherine Lilly	(Undergraduate)	Spring 2023
Jazmil Castillo Vargas	(Undergraduate)	Spring 2023

Meeting adjourned 12:40 pm.