

University Council on Teacher Education
Minutes for February 18, 2019
2:30-4:00
200 Academy Street, Room 210

Members Present: Suzanne Burton, Christine Gorowara, Charles Hohensee, Bridgette Johnson, Steff Kotch-Jester, Chrystalla Mouza, Jennifer Nauen, Kate Scantlebury, Carol Vukelich

Not Present: Soumita Basa, Jenna Comeau, Tracy Quan

The December 13, 2018 minutes were unanimously approved.

Announcements

1. End of Term Report – Fall 2018 (Christine Gorowara)
 - Christine reviewed the Fall 2018 End of Term Report. In comparing Fall Enrollment with the End of Term report, some programs gained students while other lost students. The breakdown of minority data is similar and we are retaining at the exact same rate.
2. CAEP Report update and Call-for-Comment requirement (Christine Gorowara)
 - Christine reported that the CAEP final report is due Friday (2/22) and she is going through and reviewing as from the point of view as a site visitor. She thanked UCTE members for their feedback and noted that all the sections are stronger for it.
 - CAEP is asking for call-for-comments from stakeholders from now until 6 weeks before visit. They can be written testimony or email comments directly to CAEP. CAEP provides a sample email for us to use and we should state that we will receive the comments and the relationship but not the individual's name.
 - In Spring and Fall, Christine will do presentations to programs to show what will presented at the CAEP visit.

Old Business

1. Review of Policy on Substituting & Employment of Student Teachers (Christine Gorowara)
 - Christine reviewed that school districts are trying to get our teachers to register to be substitute teachers and in reviewing our policy it discourages substitute teaching. Delaware House Bill 88 states juniors and seniors can be paid \$83 and we checked with legal and there are no penalties or restrictions. So, Christine reviewed current policy and council discussed edits to this policy to allow our student teacher to get paid.
 - Updated language of student teacher to teacher candidate; university supervisor to field instructor; cooperating teacher to clinical educator.
 - Remove the statement “In addition, they are receiving University credit for their work and are not to receive pay as substitute teachers” to allow our student teachers to receive payment as a substitute teacher.

- **Motion passed to approve changes to policy**
2. Proposed Change to Field Instructor Qualification Policy (Christine Gorowara)
 - Christine reviewed the proposed changes to Field Instructor Qualification Policy.
 - Changed policy to read “All field instructors must be certified in the discipline(s) they supervise, or must have had 5 years of administrative supervising and/or 5 years of teaching the discipline in a P-12 setting within the past 10 years.”
 - Updated language from University supervisor to field instructor.
 - **Motion passed to approve changes to policy**

New Business

1. Proposed Safety Policy Changes (Christine Gorowara)
 - Christine reviewed the proposed change to the Safety Policy to take out fall semester of the junior year and just have it read after second week of the semester.
 - **Motion passed to approve changes to policy**

2. Building on Teacher Academies (Christine Gorowara)
 - Christine reviewed the document Building on Teacher Academies and that UD has been talking to Teacher Academy students and DDOE and that this outreach is important in that we are working with Delawareans who will hopefully stay in Delaware and it opens our pool to one that is more diverse. So in trying to make a good partnership with teacher academies, we came up with the following bullets:
 - UD Dual Enrollment
 - Enhanced Program Opportunities
 - Scholarships
 - Opportunities for TA instructors
 - It was suggested to create a taskforce to look at different models and process to plan for how we can partner with teacher academies. Christine will contact members for volunteers to join taskforce.

3. Residencies (Christine Gorowara)
 - Christine reviewed residencies discussions from the DACTE meetings. The districts see residencies as ways to recruit. DDOE has requested funding of \$1,000,000 in FY20 budget to support implement of year-long residencies. There is money coming and a huge interest in the districts.
 - We should create a taskforce to look at a residency program here at UD.
 - There is potential that ETE or ECE could have something structured by Fall.
 - It was suggested to create a committee to review the potential for this opportunity.

Meeting adjourned 4:05 pm