

University Council on Teacher Education
Minutes for November 16, 2018
12:00-2:00
200 Academy Street, Room 210

Members Present: Soumita Basu, Suzanne Burton, Christine Gorowara, Charles Hohensee, Bridgette Johnson, Steff Kotch-Jester, Jennifer Nauen, Kate Scantlebury (via Zoom)

Not Present: Jenna Comeau, Chrystalla Mouza, Tracy Quan, Carol Vukelich

Guests: Hannah Kim, Lynn Worden, Haihong Yang

The October 19, 2018 minutes were unanimously approved.

New Business

- 10% waiver policy reviews
 - Early Childhood Education (Lynn Worden)
 - Lynn reviewed the 10% waiver policy for Early Childhood Education candidates. There are criteria to be eligible to apply for the waiver, an essay to submit explaining why they should be exempt from 3.0 GPA, and students will be placed at the Laboratory School so they can work closely with a Master Teacher.
 - **Motion to approve passed**
 - Foreign Language Education (no representative; program will take written suggestions)
 - Christine reviewed the 10% waiver policy for Foreign Language Education candidates. There are criteria to be eligible and students must check-in with a program advisor at least once a semester on their progress.
 - UCTE suggested that the Foreign Language Education faculty may wish to consider specifying ***how*** major GPA and cumulative GPA will be considered.
 - **Motion to approve passed**
 - Music Education (Suzanne Burton)
 - Suzanne reviewed the 10% waiver policy for Music Education candidates. Students can petition with an application that comprises of a personal narrative of why they believe they should be given an exemption and by submitting a letter of recommendation from a current music faculty member. Faculty already work closely with students to provide support. It was recommended to specify at timeframe of when the student needs to apply.
 - **Motion to approve passed**

- Secondary English Education (no representative; program will take written suggestions)
 - Christine reviewed the 10% waiver policy for Secondary English Education candidates. Student can apply for a waiver by writing letter to English faculty explaining why their GPA is less than 3.0, what they have done to try to meet state requirements and what steps they have taken and will take to ensure academic success and successful completion of student teaching. Faculty will review teacher candidate's letter as well as other factors in determining to grant the waiver. They will also closely monitor and support the candidate once granted the waiver.
 - **Motion to approve passed**

- Common language for all 10% waiver policies (Christine Gorowara)
 - Christine reviewed some common language to use for all 10% waiver policies:
 - Please note that a waiver for entry into student teaching is not guaranteed.
 - Waivers are issued by cohort and are not transferable to another year's student teaching cohort. Teacher candidates who have received a waiver but then change their student teaching cohort or graduation timeline must apply for a new waiver.
 - The policy should specify when candidates may apply.
 - **Motion to approve passed**

- Program Reviews
 - Program Revision: Elementary Teacher Education-Middle School English Concentration (Steff Kotch-Jester)
 - ENGL 101 (Tools of Textual Analysis) is being discontinued by the English Department and will no longer be available to our students. We would like to replace this course with one of 11 culturally diverse upper level English literature classes. This course will provide the literary analysis tools of the old ENGL 101 course, the additional rigor of an upper level English course, and engage our students in literature from diverse perspectives.
 - Approved lists of genre and writing courses were moved into program but not changed.
 - **Motion to approve program changes passed**

 - Program Revision: ETE Major Requirements (Steff Kotch-Jester)
 - ENGL 101 (Tools of Textual Analysis) is being discontinued by the English Department and will no longer be available to our students. We would like to replace this course with ENGL 204 which was already required for middle school English concentration.
 - **Motion to approve program changes passed**

 - Program Revision: Race, Culture and Equity in Education Minor (Steff Kotch-Jester)

- Urban Education name change to Race, Culture and Equity in Education. The scope of the core and elective courses in this minor extend beyond urban education. Although many examples highlight urban schools, others do not, especially as American suburbs and villages have become more diverse in recent years.
 - **Motion to approve program changes passed**
- Program Revision: M.Ed. Exceptional Children and Youth Program—see page 10 for tracked change (Steff Kotch-Jester)
 - Students apply & are admitted to the 4+1 as **juniors** (before they graduate) but they cannot remain in the program unless they earn their BA **or** BS in education.
 - **Motion to approve program changes passed**
- MA in Chinese Language Pedagogy Program Proposal (Haihong Yang)
 - Changed the name to reflect the proposal and won't overlap with other programs. This program is a MA in Chinese Language Pedagogy. This program does not lead to certification.
 - UCTE recommended approval of the program proposal with the following changes:
 - Remove references in Section A (Statement of purpose and expectation of graduate study in the program) to public school needs for Chinese language teachers and ensure that the figures cited do not reflect public school needs, since this program is not designed to lead to certification.
 - Require a TOEFL score of 100 for both Track 1 and Track 2.
 - **Motion to approve new program proposal passed**
- Program Revision: Sociology Education Program Revision Proposal (Hannah Kim)
 - Catalog clarifications regarding internship courses. Both the major and minor in Sociology do not allow students to use Practicum or Internship courses as credits toward the major or minor. This has been a long-standing policy. The following proposed changes are edits providing clarification of this policy.
 - **Motion to approve program changes passed**
- Africana Studies - Social Studies Ed Concentration Program Proposal (Hannah Kim)
 - Implementing this program as a new concentration to become certified in social studies education. Requirements stay the same and it is the same amount of credits as other social study majors.
 - **Motion to approve new program proposal passed**
- Follow-up: increase in honorarium to clinical educators
 - Christine was originally going to suggest we collaborate on writing letter to Hullahen to support this at a higher level making an argument as stated at last meeting for funds to increase honorarium to clinical educators, which can still be

done. She also announced that she received notice from Dean Vukelich that morning that this is the last semester that CEHD will subsidize the difference of the student teaching fees to pay clinical educators—specifically, clinical educator honoraria for ECE and ETE are \$200, but are \$225 for Secondary Ed due to a longer placement, and \$300 for Music Ed due to need to split between two clinical educators per placement. Field instructors receive a mileage stipend of \$70 per placement, so total payout for these placements range from \$270 for ECE and ETE to \$370 for Music Ed. Student teaching fees are \$225, so they do not completely cover the per-placement payout. Dean Vukelich is committing DCTE to provide \$200 for clinical educator honoraria across the board. This new development creates other areas of concern, since Secondary Ed and Music Ed had not budgeted this year for covering the differences, UCTE members expressed interest in discussing this further at the next meeting.

- Safety Policy revision
 - Christine reviewed the language clarification regarding safety training:
 - Teacher candidates must successfully complete safety training by the second week of their first field experience. Additionally, all teacher candidates, regardless of whether or not they completed safety training prior to their junior year, must successfully complete the safety training by the end of the second week of the fall semester of the junior year.
 - **Motion to approve changes passed**
- Review of Policy on Substituting and Employment of Student Teachers
 - Table to next meeting
- UCTE Spring Meetings
 - Christine has asked council members to send their Spring 2019 schedules to her so that we can set up the best time for the Spring 2019 UCTE meetings.

Announcements

1. Survey Data – DDOE’s Supervisor & 1st Year Teacher Surveys and DCTE’s Exit Survey (Christine Gorowara)
 - Christine reviewed the survey data and it’s available on Google Drive for your review. There is overall, supervisor and teacher data. We compiled a report on teacher data in three sections that graduates and supervisors reported on: Most prepared, least prepared and would most benefit from additional development. The color ratings of green is good to red is bad. For the “Most Prepared” section, reflection on teaching and design of instruction received green ratings. In “Least Prepared” the category of managing student behavior was a red rating. Oddly enough, in the “Most Benefited From” section, managing student behavior was green. UCTE members can review these overall ratings in Google Drive.
2. CAEP update (Christine Gorowara)
 - Christine reviewed the CAEP outline which consists of 5 CAEP standards with each standard having 4-6 components. CAEP would like for you to provide

evidence for each component and what you learned. The outline is available on Google Drive.

Meeting adjourned 2:07 pm