

University Council on Teacher Education
Minutes for May 14, 2018
1:30-3:30
200 Academy Street, Room 210

Members Present: Jenna Comeau, Jill Flynn, Christine Gorowara, Charles Hohensee, Bridgette Johnson, Chrystalla Mouza, Jennifer Nauen, Laurie Palmer, John Pelesko, Kate Scantlebury, Carol Vukelich, Nefetaria Yates

Guests: Cindy Holland

The February 12, 2018, April 9, 2018, & April 30, 2018 minutes were unanimously approved.

Announcements

1. Report on Project Search (Cindy Holland)

- Cindy reported on Project Search's 40th year and that Career Services continues to see a decline in attendance so they are going to suspend Project Search for now. The decline is consistent with a national trend and is forcing Career Services to resort to different solutions. The typical job fair events are going away and they are combining efforts and trying new ideas.
- The Education Meet-Up that was held in the Spring was a success. There were 20 schools from Delaware and students floated from table to table to explore the career field and gather information. There were approximately a couple hundred students and the schools loved it, so we are going to expand it to other states.
- Moving forward for 2018-2019 the following engagements are scheduled:
 - Education Meet-Up – Tuesday, October 30, 2018
 - Greater Philadelphia Teacher Job Fair (DVEC) – Wednesday, April 3, 2019
 - Teach in Delaware Day – Thursday, April 11, 2019 held in Trabant

Old Business

1. UCTE Policy for School Wide Disruptions (Christine Gorowara)

- Christine reviewed the policy that was proposed at previous UCTE meetings. There were several points that were under discussion:
 - Whether this should be a UCTE policy or DCTE operating procedure
 - Whether this policy reflected a collaborative collegial relationship
 - Whether Dean should be involved in decision to pull students from placements
- The council reviewed these areas again and made recommendations for minor changes to the policy.
- **Motion approved.** (10 yes – 1 no)

2. 10% Waiver Discussion (Lynn Worden, Jill Flynn, Laurie Palmer)
 - Christine reported the Delaware Department of Education allows us to waive 10% of cohort. UCTE has asked for a group to meet and provide recommendation and guidelines for programs. The proposed policy is:
 - *Programs may waive the UCTE Student Teaching Entry Requirements for up to 10% of Candidates admitted in the Annual Cohort (or 1 person per cohort where 1 candidate equals more than 10% of the cohort.) In order to determine which candidates may qualify for the 10% waiver, programs must determine a policy and post the process online in a place visible to candidates and easy to find. Qualifications for use of the waiver are determined by the individual program. Distribution of waivers are based on the Annual Cohort numbers. Waivers are issued by cohort and are not guaranteed transferable to another year's student teaching cohort. Students who have received a waiver but then change their student teaching cohort or graduation timeline must apply for a new waiver. Policies must be able to be consistently applied. UCTE must approve each program's policy. Programs may begin applying their policies by the start of the Fall 2018 Semester, and must have the policies approved by the December 2018 UCTE meeting. Candidates whose program denies their waiver application may appeal to UCTE, who would determine whether the program's policy was appropriately followed.*
 - **Motion unanimously approved.**

New Business

1. Bylaw Review (Christine Gorowara)
 - Christine brought to the attention of the council – Article V: Responsibilities: Section 4: the bylaws regarding reviewing all proposals for new or revised programs in professional education and if changes might be needed. Some areas to review are:
 - Requested to define professional education in the bylaws
 - Requested if we need to review all education programs
 - **ACTION: Council will review over the summer and will table to next meeting.**

Announcements to be sent out via email:

1. Field Instructor Training Policy (Naima Hall)
2. Kappa Delta Pi Report (Alyssa Truskowski)
3. UCTE Award Recipients (Alyssa Truskowski)
4. ETE/Special Education Certification (Christine Gorowara)
5. Unidel Proposal Update (John Pelesko)
6. UCTE Meeting Site – Google Drive – September (Christine Gorowara)

Meeting adjourned 3:30 p.m.