

University Council on Teacher Education
Agenda for April 9, 2018
1:30-3:30
200 Academy Street, Room 210

Members Present: Jenna Comeau, Jill Flynn, Christine Gorowara, Charles Hohensee, Bridgette Johnson, Chrystalla Mouza, Jennifer Nauen, Laurie Palmer, John Pelesko, Kate Scantlebury, Carol Vukelich,

Not Present: Kate Scantlebury, Nefetaria Yates

Guests: Naima Hall, Carol Phipps, Alyssa Truszkowski, Lynn Worden

Announcements

1. Spring 2017 Enrollment Report (Christine Gorowara)
 - Christine reported that there were no major changes from 2017 to 2018.
 - It was discussed that Decision Days fill up with engineering and other colleges and can we do something in our college, but it was revealed that Decision Days is reserved on a first-come, first-serve basis, so we need to inform our future candidates to register early.
2. Taskstream Renewal (Christine Gorowara)
 - Taskstream, Livetext and TK20 have merged under one company, Watermark. Our site license had a 2% increase for 2018-2019. They offered a three year contract with a 3% increase per year but we have to lock in for three years. Since we use state line funds and are not guaranteed the funds, we had them add a clause in contract that if we can show an unavailability of funds we are not locked into the contract.
3. Definition of entry point into program (Christine Gorowara)
 - Christine reviewed the definition of entry point into the program is a 3.0 GPA or passing test general knowledge. The upper division clearance process was not a hard gate but student teaching was a hard gate, so entry into the program is 1st semester student teaching. However, the Delaware Department of Education feels it is inaccurate for us to say that candidates are admitted into the cohort upon student teaching. They requested that we consider moving the cohort admission point to prior to methods courses. At this point there is no proposal, just discussion.
4. UCTE Awards Update (Alyssa Truszkowski)
 - DASA application open until Thursday.
 - Barbara VanDornick Scholarship will be able to fund all nine candidates this year because of the leftover state vouchers.

5. Field Instructor Training Policy (Naima Hall)

- Table to the next meeting.

New Business

1. New and Revised Program Proposals (Christine Gorowara)

- Christine reviewed the 17 program proposals:
- Early Childhood Education/Human Development and Family Sciences: Concentration in Early Childhood Development and Inclusive Education 4+1 (BS/MS)
- Human Development and Family Sciences: Concentration in Early Childhood Development and Inclusive Education (MS)

Note: revision is a name change from Human Development and Family Services to Human Development and Family Sciences

- Educational Leadership (EdD)
- Master of Arts in Education Leadership

Note: revision is addition of an option to exit the EdD program with a Master of Arts in Education Leadership

- Elementary Teacher Education - Single Certification Focus Area

Note: revision is the option to major in Elementary Teacher Education without a concentration area

- French Education (BA)
- German Education (BA)
- Italian Education (BA)
- Latin Education (BA)
- Latin Education - Classics Concentration (BA)
- Spanish Education (BA)

Note: revision is a removal of the Praxis I/Praxis Core requirement for entry into student teaching

- Music Education-General/Choral - Piano Concentration (BM)
- Music Education-General/Choral - Voice Concentration (BM)
- Music Education-Instrumental - Principal Instrument Concentration (BM)

Note: revision is change in level for one course, and changes in elective and required options

- Requirements in the M.Ed. degree-only track include:
- Requirements in the MPCP track in order to be eligible for certification include:

Note: revision is dropping Praxis Core requirement, and replacing EDUC 750 Graduate Teaching Internship with 725 First-Year Teacher Seminar

- Teacher Leadership

Note: revision is a request for permanent program status

- Teaching Chinese as a Second Language

Note: this is a new program proposal

- Motion passes unanimously, except for Teaching Chinese as a Second Language will be discussed separately.

2. Safety Policy & Training (Carol Phipps)

- Carol reviewed the Safety Policy and Training developed with university police that all junior must complete. It is available online for anyone to take at any time but they have to take by their junior year. If they take prior to junior year, they need to notify OCS.
- **Proposal: add the following—**
- *Participation in the safety training during the first two weeks of the junior year will be mandatory for teacher candidates. The Office of Clinical Studies (OCS) will be responsible for alerting teacher candidates to the safety training, providing the training modules and monitoring completion of the training modules. OCS must have documentation of completed safety training on file for each candidate who is registered for a course with a Professional Education field placement by the first day of the semester. Teacher candidates may not attend field placements until such documentation is on file with OCS.*
- It was asked if there is faculty/staff safety training.
- Action: Check if there is currently training for faculty/staff
- Action: Carol will check with districts to see which ones are doing active schools shooter trainer.
- Motion passes unanimously.

3. 10% Waiver Discussion (Alyssa Truszkowski)

- Table to the next meeting.

Old Business

1. Field Placement – Clearances (Carol Phipps/Naima Hall)

- Carol reviewed the proposed changes to the policy.
- *All students enrolled in courses with Professional Education field placements are required to complete the fingerprint version of the federal and state background check. This background check is valid for one year. The Office of Clinical Studies (OCS) must have a valid Criminal Background Check (CBC) on file for each candidate who is registered for a course with a field placement by the first day of classes. (It may take up to six weeks for OCS to receive the CBC results.) Failure to have a valid CBC on file in OCS by the first day of the semester will mean that such candidates will be required to drop all courses with field placements for that semester. (Effective November 6, 2013, amended March 12, 2018)*

- *External and internal transfer students and students in the Associate in Arts program who were admitted to a University teacher preparation program within 30 days of the first day of the semester must have their Criminal Background Check (CBC) cleared by the Office of Clinical Studies by the last day of the Add/Drop period. Teacher candidates cannot participate in a field experience until their CBC is cleared by the Office of Clinical Studies; they are responsible for making up missed time in the field. A transfer student's program coordinator must inform the Assistant Director of the Office of Clinical Studies prior to the first day of the semester about the transfer student using the extended CBC deadline in order for this option to apply. (Effective February 8, 2016)*
- *All students enrolled in courses with Professional Education field placements must have a Child Protection Registry Clearance from the Department of Services for Children, Youth and their Families (DSCYF) Office of Child Care Licensing, Criminal History Unit on file in the Office of Clinical Studies before the first day of their field placement. (Effective September 12, 2016)*
- *All students enrolled in courses with Professional Education field placements must have a current tuberculosis test on file in the Office of Clinical Studies before the first day of their field placement. (Effective March 12, 2018)*
- It was asked if there is a better way to get the fingerprinting done and Carol has spoken to the state police and talked to legislatures and is constantly working to improve the process.
- Motion passes unanimously.

2. UCTE Policy for School Wide Disruptions (Christine Gorowara)

- Table to the next meeting.

Meeting adjourned at 3:35 pm