

**University Council on Teacher Education**  
**Agenda for November 13, 2017**  
**2:00-3:30**  
**200 Academy Street, Room 210**

**Members Present:** Jill Flynn, Clara Greszczuk, Charles Hohensee, Bridgette Johnson, Chrystalla Mouza, Jennifer Nauen, Laurie Palmer, Kate Scantlebury, Elizabeth Soslau, Carol Vukelich, Nefetaria Yates

**Not Present:** John Pelesko

**Guests:** Christine Gorowara, Naima Hall, Cindy Holland

The October 9, 2017 minutes were unanimously approved.

**Old Business**

1. UCTE Policy for School Wide Disruptions (Elizabeth Soslau)
  - Committee was charged to take the policy back to faculty to review and provide comments.
  - Below are summaries of reports from constituents:
    - After distributing and discussing the proposed policy at a secondary education faculty meeting, Kate Scantlebury reported:
      - Policy writing is outside of UCTE’s mission (see <http://www.ucte.udel.edu>)
      - As currently drafted the proposed policy is a one-sided document because it positions UD as the primary decision-maker, frames school environments as potentially harmful, and student teachers as potentially being harmed. The proposed policy could be interpreted as non-collegial.
      - The “proposed policy” should be reframed as a procedure for OCS.
    - After discussing the policy with a “few people within the elementary teacher education program,” Laurie Palmer reported:
      - They didn’t feel it was faculty members right to pull a student out of a placement. It should be a UCTE or OCS decision.
    - After discussing and sharing the policy document with the Early Childhood Education faculty: Bridgette Johnson reported:
      - They thought the process seemed lengthy.
  - Discussion ensued. The main points of contention included the following:
    - Should the document become a UCTE Policy?
      - If so, should the document be revised to be more collegial?
      - If so, should the document be revised to reflect that the dean should be informed, but not serve as a decision maker?
      - If not, should the policy become a standard operating procedure for OCS.

- A vote was then called to determine if the UCTE policy should exist at all. There was some concern that this vote had already been discussed at the last UCTE meeting. It was determined that we did in fact call the question during the October meeting, but that some council members wanted to revisit the vote since they had more information from their faculty. A vote was called and the decision was split.
- Carol Vukelich then moved to accept the document without revisions as a UCTE policy. Jill Flynn seconded the motion. The vote did not pass.
- At 3:30PM, the scheduled end of the meeting, Elizabeth Soslau stated that the document would become a standard operating procedure for OCS, regardless of whether the document became a UCTE policy. It was decided that the council could collectively continue discussing the document and the decision to enact a UCTE policy at the next meeting.

## **New Business**

### 1. Project Search Update – Cindy Holland

- Cindy Holland announced that the 40<sup>th</sup> annual Project Search will be April 18, 2018 and it will likely be the last one. The number of students attending has been declining every year. The cost to run project search has increased while attendance has dropped. The team is starting to brainstorm new ideas to meet the needs of our students and clients.
- One idea is a Teach in Delaware day to maintain the opportunity for districts to meet our graduates while remaining cost effective. We would utilize our interview rooms on the second floor of the career center. We have had six to seven Delaware public schools use these rooms for similar sessions and our employers use them for information sessions and workshops.
- A Meet Up Night to network with those in the industry, similar to speed dating, to talk to those in the profession. The first event will be February 28, 2018 from 5:30-7:30 in Trabant with just Delaware teachers. For out of state districts, there will be a regional meet up for states like Maryland, New York, New Jersey, etc.
- Regional job fair – DVEC serves the need for our area and our students. Next year it will be on April 4, 2018. We are looking at finding ways to get our students to the fair, possibly providing free bus transportation. Also, we are thinking about providing students with UD buttons so they stand out.
- It was requested if there is one calendar of events? **ACTION: DCTE will get access to career services events calendar and distribute to faculty upcoming events.**

### 2. MOU revisions (Elizabeth Soslau and Naima Hall)

- Elizabeth will send Delaware-state specific MOU revisions out to council members via email for feedback.

- Elizabeth solicited feedback from council members via email on 11/15 and 11/20. Other than a typo pointed out by Charles Hohensee, no changes were requested. Naima Hall sent the revised MOU to UD's Office of General Counsel on 11/22. Additional information was requested on 11/27 and Naima addressed OGC's request on 11/27. Naima will update the council with any new information. The goal is to have the Delaware-state specific MOU approved by OGC and signed by all Delaware districts before the spring semester.
3. Revision to Characteristics of Clinical Educators (Christine Gorowara)
- Christine explained that because early childhood teachers employed in private settings are not required to be certified, and hence many are not, DCTE worked with ECE program coordinator Lynn Worden to craft alternate requirements for early childhood clinical educators, which were highlighted on the attachment circulated and found on the UCTE Sakai site. These proposed changes provide many more options to OCS for placing early childhood candidates, including in the University of Delaware Early Learning Center. The council discussed issues with certification and licensure required by other states where candidates might be placed. The council agreed to the two new requirements for Delaware state ECE placements (see bullets below). DCTE will continue to research requirements related to other states and will report their findings to the council.
    - Alternate requirement for Early Childhood clinical educators: meets State of Delaware Office of Child Care Licensing qualifications for Early Childhood Teacher.
    - Alternate requirement for Early Childhood Special Education clinical educators: meets State of Delaware Office of Child Care Licensing qualifications for Early Childhood Teacher and has three years of experience working with children with special needs.

**Table to next meeting:  
Announcements**

1. CAEP Standards requirements (Christine Gorowara)
2. Update on motion passed for interim Director of DCTE to contact Susan Bunting regarding Educator Prep/Scorecard (Elizabeth Soslau)

Meeting adjourned 3:30 pm