

**University Council on Teacher Education**  
**Agenda for October 9, 2017**  
**1:30-3:30**  
**200 Academy Street, Room 210**

**Members Present:** Jill Flynn, Clara Greszczuk, Charles Hohensee, Bridgette Johnson, Jennifer Nauen, Laurie Palmer, Kate Scantlebury, Elizabeth Soslau, Carol Vukelich, Nefetaria Yates

**Guests:** Christine Gorowara, Alyssa Truskowski,

**Not Present:** Chrystalla Mouza and John Pelesko

The September 11, 2017 minutes were unanimously approved.

**New Business**

1. Proposed UCTE Policy for School Wide Disruptions (Carol Vukelich)
  - Several ECE teacher candidates were recently pulled from Thomas Edison Charter School. The school administration expressed disagreement with the decision and stated that they are no longer willing to host UD candidates. Since one program's decision to remove candidates from a placement, could impact placements from other teacher preparation programs, Carol proposed that UCTE develop a policy in place to respond to K12 school-wide incidents that might require UD to pull candidates from a school placement.
  - The proposed policy was reviewed with some disagreement about the wording. Specifically around the implication that the dean, rather than the faculty, may have final say over the status of the placements. There was some discussion that this should not be a UCTE policy, but an OCS policy that guides OCS to inform and consult with the appropriate stakeholders.
  - There was some proposed wording changes to the policy:
    - In the title include "and Field Experience" Sites
    - Add "serious and/or long-term" in front of school-wide disruption
    - Include "OCS" and "(or his/her designee)" after Dean for determining plan of action.
    - Add "and/or Course Instructor" after Field Instructor in bullet list
    - Add "Academic Advisor" in bullet list
    - Add "and/or jeopardizes the completion of a placement" after development of teacher candidate in last bullet.
  - UCTE member, Kate Scantlebury, asked if all districts have signed MOUs (Memoranda of Understanding). If the school-wide disruption policy is passed as a UCTE policy, MOUs will need to be revised. Elizabeth will follow up with OCS to determine MOU status across districts and will report the information at next UCTE meeting.

- The next step is for the UCTE committee members to take this proposed policy to faculty to review. At the November UCTE meeting, the committee will then discuss and vote on the policy.
2. Temporary waiver request of UCTE policy “All student teaching supervisors must be certified in the discipline(s) they supervise (Laurie Palmer)
    - Laurie discussed that her program had a field instructor quit without notice. Unfortunately, they do not have any field instructors certified in the discipline (special education), but does have a field instructor available who has experience supervising in-service teachers in the discipline. Laurie requested approval to use the field instructor even though not certified in discipline.
    - **Motion unanimously approved.**
  3. Review of Institutional Recommendation for TESL and ETE ESL Concentration
    - State-mandated Praxis Testing Requirement for Teacher of English Learners – New Test and Cut Score (Alyssa Truszkowski)
    - Previously the state did not require a Praxis test for the Teacher of English Learners certificate.
    - Alyssa reviewed that the state has not yet approved their cut score for test 5362, but it should be soon. The students can continue to take any test until that time.

## **Announcements**

1. Fall 2017 Admissions and Enrollment Reports (Christine Gorowara)
  - Christine reviewed the Fall 2017 undergraduate admissions report and undergraduate enrollment reports. Minority enrollment is up 3% from last year. It was mentioned that Asian is now not categorized as minority, so future reports will remove that group. The gender proportions vary quite a bit across programs.
2. Institutional Recommendation Data (Alyssa Truszkowski)
  - First report is the standard completer’s report. There was a change to cutoff date for this report, which is now June 30<sup>th</sup>, so window following graduation is smaller.
  - The second report has three new columns to show (1) # student who earned degree but are not counted as completers because they did not take or pass Praxis subject test or performance assessment as of 6/30/17 (2) # students who earned degree and are completers after 7/1/17 and (3) # student who earned degree but not completers because did not take or pass Praxis subject test or performance assessment.
3. Praxis Analysis (Alyssa Truszkowski)
  - Alyssa pointed out that this report only reports on completers who have passed the Praxis tests, and students are completers only if they have passed the Praxis tests, so the numbers don’t reflect anything except how many completers we have.
  - We need to improve these reports by showing the number of students who took a test and the number of attempts to complete with a passing score.

4. Performance Assessment Data (Alyssa Truskowski)
  - Alyssa pointed out this report format is the same as the Praxis in that it does not have much value and needs to be improved.
5. Survey Data – DDOE’s Supervisor & 1<sup>st</sup> Year Teacher Surveys and DCTE’s Exit Survey (Christine Gorowara)
  - There was not time for Christine to present a review of the data, but it is available on Sakai for review.
6. Update on discussion of guidelines for use of 10% waiver of admission option (Alyssa Truskowski)
  - Lynn, Laurie, Jill and Scott had a conversation with Alyssa and Christine around developing a menu of choices for programs to pick from and they should have something for future UCTE meeting.
7. Update on changes and additions made to resources following UCTE’s revision of admission requirements last month (Christine Gorowara and Alyssa Truskowski)
  - Website has been updated with changes.
  - College ready scores are posted on site along with policies.
  - Program-specific student teaching requirements that the program coordinators asked for their requirements are in the process of updating the guide and site with this information.
  - Carol Phipps and Christine are working with program coordinators to gather this information and then hyperlink additional requirements for each program.
  - Policy acknowledgement will now be through Qualtrics, rather than Taskstream. Alyssa will notify the student who did not sign via email. Alyssa will make sure program coordinators have access to who have signed it or not signed it as needed.
  - Alyssa will work with using to connect with Blue Hen Collaborative.
  - GPA calculator tool – we are working with Patrick Shields to build into UDSIS as a “what if” tool and Alyssa is here to support program coordinators to identify students who are meeting or not meeting entry standards for student teaching. Currently the tool can determine what GPA a candidate would need to achieve a 2-year GPA of 3.0.

Meeting adjourned 3:29 pm