

**University Council on Teacher Education**  
**Agenda for April 17, 2017**  
**10:00-12:00**  
**200 Academy Street, Room 210**

**Members Present:** Stephanie Jennis, Hannah Kim, Jennifer Nauen, Laurie Palmer, John Pelesko, Kate Scantlebury, Elizabeth Soslau, Sharon Walpole, Carol Vukelich

**Members Not Present:** Nicole Bishoff, Ralph Ferretti, Lynn Worden

**Guests:** Christine Gorowara, Linda Zankowsky

The March 13, 2017 minutes were unanimously approved.

**Announcements**

1. Delaware Department of Education (DDOE) guidance on Regulation 290 Update (Christine Gorowara)
  - Christine provided update that DDOE has yet to provide their guidelines on Regulation 290, but will answer any questions we provide. There is no content GPA requirement; overall GPA is 3.0 from last two years of academic study. Shannon Holston of DDOE confirmed that the overall GPA requirement is specifically for the previous two years of study, not for college GPA to date if it has been for more or less than two years.
  - New questions for DOE with regard to Regulation 290:
    - From what population is the top 50<sup>th</sup> percentile taken? All UD undergraduates, for example, or all students in a particular program?
    - Is there any difference in applicability of admission requirements to high-needs areas?
    - Are admissions waivers applicable at certification level (e.g., secondary science education) or overall (e.g., the UD program)?
    - What is the effective date of requirements given that entering students are held to applicable catalog at matriculation?
    - Will DDOE grant certification to completers with GPA less than 3.0?
2. UCTE Awards update (Alyssa Truskowski)
  - Alyssa is working with committee to nominate and select a winner for the Delaware Association of School Administrators Award and the Barbara VanDornick Awards. Elizabeth will get clarification on how many Barbara VanDornick awards can be given out this year.

## Old Business

1. Motion to delete the Upper Division Clearance Policy (Christine Gorowara) (if the Reg. 290 guidance comes out as noted in the announcement above)
  - Christine gave update above, but until DDOE actually comes out with their guidelines, UTCE will hold on making the change of deleting the Upper Division Clearance Policy and making it a checkpoint of entry into student teaching. It was also suggested to request taking a look at the 3.0 GPA in Regulation 290. Christine will ask the Registrar's office for data on the cutoff of top 50% and data on how many students would not have met 50% or GPA requirement.

## New Business

1. Review of the Student Teaching Resource Guide (Linda Zankowsky)
  - Linda reported on the Student Teaching Resource Guide to support our student teachers. The guide went to legal for review with the following comments: to be consistent between programs and have candidates sign off after reading the manual.
  - It was discussed that each program create an attendance section that is in compliance with university policy, paying particular attention to procedures for minor illnesses.
  - It was discussed to edit the attendance section to state the university's policy which states you cannot require documentation for minor illness absences.
  - Linda will make necessary revisions; Kate had some edits and they will be sent to Linda.
2. Legislation that requires CAEP and SPA reviews (Carol Vukelich and Christine Gorowara)
  - Carol reported that there might be 12 states that drop out of CAEP and this might be something that we look into. We had previously decided that we wanted national accreditation. The state requires CAEP and if we decide we don't want CAEP accreditation then we would need to change regulation. If we did drop out of CAEP, we would no longer need to complete SPA reports. The state is already reviewing our programs with the DOE scorecards, so there is a level of accountability. Lack of accreditation would not affect undergraduate students, although for some advanced certification areas (e.g., Reading Specialist, School Psychologist), program accreditation is important to its graduates. There are currently states that do not require CAEP, and some in which CAEP is voluntary. It is a thought that we should think about and possibly consider.
3. Regulation that drives the DDOE Scorecards (Carol Vukelich)

- Carol discussed that we should be reviewing the regulations that DDOE uses to score us on the scorecards. We should be scored on criteria that we have control over. If a student acquires a position in a Delaware or low-income school this is something we have no control of and we have no way of tracking. We need to be reviewing these regulations with DDOE.
4. Initial teacher prep program webpages for program-specific requirements (Christine Gorowara and Elizabeth Soslau)
    - Christine will request that all programs fill out a form specifying program-specific requirements for student teaching. These forms will be uploaded to the web and the Student Teaching Resource Guide will link to each of the forms. DCTE can send a note to program coordinators each year to check webpage for updates.
  5. References to the University of Delaware Conceptual Framework for Professional Educators should be removed from the UCTE Bylaws (under Mission & Authority), and from program-specific materials, including manuals and webpages. (Christine Gorowara and Elizabeth Soslau)
    - Table unit next meeting