

University Council on Teacher Education  
Minutes for September 4, 2013  
10:00-12:00  
200 Academy Street

**Members Present:** Michelle Cirillo, Ralph Ferretti, Laura Glass, Barry Joyce, Lynn Okagaki, Cynthia Paris, Kate Scantlebury, Barbara VanDornick, Carol Vukelich, Linda Zankowsky

**Members Excused:** Janice Bibik, Matthew Kinservik

**Guest Present:** Jose Aviles, Doug Zander, Carol Phipps

Approval of May Minutes

**Announcements**

***I. End of Term Reports (Barbara VanDornick)***

Barbara VanDornick distributed the Spring 2013 End-Of-Term Report for Undergraduate Teacher Education programs. Out of 1362 professional education candidates, 20 are on probation, 4 were dismissed, and 78 have a GPA below 2.5. Barbara also noted that 55% of our teacher education minority students are on the Dean's List.

***II. Program Completers (Barbara VanDornick)***

There were 338 initial program completers last year.

**New Business**

***I. Admission Procedures (Jose Aviles and Doug Zander)***

The Admissions Office has been reorganized to align personnel with the Office's strategic objectives. There are four goals to the Office's recruitment plan: look at competitiveness; look at diversity; expand UD's reach domestically and internationally; and consider transfers needs more carefully. Jose was pleased to indicate that the Admissions Office achieved its goal for enrollment in the last admission cycle, including meeting the ratio of out-of-state to in-state students. In addition, the diversity of the freshmen class is of historic proportion. The following represents key points discussed: (1) The Admissions Office is very willing to work with teacher educators to grow the teacher education pool. (2) An Admissions Office staff person will be assigned as a liaison to each college and to teacher education. (3) We need plans for how to develop relationships between students and their program of interest. It is critical to support students once we recruit them in order to create a sense of "we value you." The Office needs to spend more time in outreach and helping students through the admissions process. (4) Destination Delaware, an overnight recruitment tool used to attract minority

students, was much more successful than in previous years because of the investment of Admissions Office time invested to ensure invited students' attendance. (5) The University has a very narrow focus on traditional students that needs to change, in part because of the reduction in the number of 18-year-olds. We need to be forward thinking and focus on non-traditional groups (part-time students, mature students) as well as the traditional student population. (6) Several teacher education faculty and groups of faculty are engaged in the recruitment of students from under-represented groups. Jose agreed to provide a workshop on recruitment for education faculty. We need to create a network so the broader university community knows the range of recruitment activities happening on campus.

Jose also noted the following changes:

1. We are changing the dates of UD's notification of its admission decisions. UD will start rolling notifications, with applicants receiving notification 10-12 weeks after their applications are complete. Reports will be distributed to departments beginning in January.
2. Similarly, UD is changing the merit scholarship award notification timeline with students being notified sooner. The aim is to provide notifications in December.

## ***II. Teacher Preparation Grant (Linda Zankowsky)***

While the initial award request was for \$300,000, the Delaware Department of Education encouraged us to narrow our eight objectives to two objectives focused on the creation of partnerships with schools, focused on using the coteaching model, and focused on securing follow-up data on our graduates who teach in Delaware. The Department also reduced the dollar amount, agreeing to fund UD at the \$100,000 level. We are working to narrow the proposal to these two objectives with related activities.

## ***III. Goals for the Office of Clinical Studies (Linda Zankowsky)***

This agenda item was tabled until the October meeting.

## ***IV. Planning for Provost Visit (Carol Vukelich)***

Carol invited Provost Grasso to the October UCTE meeting to meet Council members, to build his understanding regarding how teacher education is organized on our campus, and to provide him with information on the quality of our programs. Carol asked that committee members send her possible topics to be addressed by Friday.

## ***V. Initial Candidates' and Cooperating Teacher Survey Data (Barbara VanDornick)***

This item was tabled until the October meeting.

## ***VI. CAEP Standards (Carol Vukelich)***

Carol distributed a copy of the new standards. She reminded the Council that all Specialty Program Associations (SPAs) have revised their standards; program faculty will need to revise their program assessment tasks to ensure that data are being gathered to provide evidence that candidates are meeting each standard. DCTE is waiting for information regarding the procedures and data NCATE will require for unit accreditation. The Council was surprised to find no words in the CAEP standards regarding the unit having a conceptual framework.

UCTE adjourned at 12:00 p.m.