

**University Council on Teacher Education**  
**Minutes for September 28, 2000**  
**1:00-3:00 p.m.**  
**317 Willard Hall**

**Members Present:** Richard Bacon, Pam Beeman, Chris Clark, Kate Conway-Turner, Barry Joyce, Cindy Okolo, Joe Pika, Barbara VanDornick, Carol Vukelich

**Members Absent:** Thomas DiLorenzo, Dan Rich

**Guest Present:** Gary Feurer, Pat Sine, Elaine Stotko, Ron Whittington

Carol Vukelich called the meeting to order and welcomed everyone to a new year.

Approval of June 7, 2000 Minutes

A decision was made to postpone approval of minutes until the next meeting because all members had not had an opportunity to read them.

**Announcements**

1. Review of 1999-2000 UCTE Actions.

The Chair provided members with a list of the previous year's actions and topics of discussion for their review.

2. Undergraduate Teacher Education Program, Spring 2000 End-of-Term Report

Barbara VanDornick provided members with copies of the report describing professional education candidates' performance during spring 2000. She reminded members that she forwards a copy of this report to all program coordinators after each semester. Coordinators use the report to contact students in academic difficulty. Barbara also contacts these students, directing them to contact their advisor immediately for assistance. Data from spring 2000 indicate that 2.5% of professional education candidates were placed on probation (compared to 6.2% university-wide).

This announcement generated a discussion regarding Praxis I. Members were reminded that UCTE passed a motion last year requiring Praxis I as a prerequisite to student teaching. Barbara noted that it was important for UCTE to decide when candidates would be held to this prerequisite. While there is interest in implementing this requirement as quickly as possible, the prerequisite has only recently been published in literature available to students (e.g., program handbooks, university catalog). UCTE considered several means to phase in the prerequisite. After considerable discussion the following motion was made and unanimously approved:

All programs be requested to implement Praxis I as a prerequisite to student teacher as soon as possible and no later

than fall 2002. All candidates who register for student teaching in 2002 must show that they have passed Praxis I.

3. Project Search

Barbara VanDornick reported on Project Search's successful year. More money was made than was spent. Barbara announced the following upcoming events:

The **Substitute Teacher Job Fair** will be held on October 26 from 2:00-5:30 in multi-purpose rooms B and C at the Trabant Center. There is no charge for students or school districts to participate in this fair.

**MAACUS** will be held on November 14 from 2:00 – 6:00 at the Trabant Center. There is no fee for students to participate.

**Project Search** will be held on March 21, 2001 at the Bob Carpenter Center. Project Search is free to UD current students, \$20 for UD alumni, and \$25 for members of the general public.

4. School of Education Colloquium

Cindy Okolo alerted UCTE members that she and Chris Clark would be hosting a colloquium series in the spring, beginning on February 8. Members will receive an official announcement soon. Since February 8 and May 10 are UCTE meeting dates, members agreed to bring their calendars to the next meeting so that new UCTE meeting dates could be rescheduled.

5. UCTE Performance-based Assessment Conference

Carol Vukelich reminded UCTE members that Friday, October 6 was the first UCTE professional development conference for all UD professional education faculty. She quoted Tony Whitson as reminding faculty that it requires out students to use performance tasks to assess their students' learning, yet we're a long way from having performance-based assessments in our graduate and undergraduate programs. Carol indicated that UCTE's goal is to create a Unit Assessment System. Because of the decentralized nature of the University, UCTE must approach this task by first having individual programs develop a Program Assessment System. UCTE will consider the features of the Program Assessment Systems to create a Unit Assessment System. UCTE's ultimate goal is to insure that each program and each program's graduates are of the highest quality. Roger Pankratz is the consultant for this event. Roger is working with institutions around nations, many of which are ahead of us, to develop performance-based assessments. He will show us what we need to be attentive to as we take on this challenge.

## Old Business

### I. Teacher Education Web Pages (Pat Sine and Gary Feurer)

Pat and Gary described changes they have made to the teacher education website. Pat has shortened the URL to <http://www.udel.edu/teachered>. She and Gary have been working with Barbara VanDornick and Kathy DeFoe to make revisions to the teacher education web pages for current students. The intention is for students to go to web for information about certification, student teaching placements, pre-student teaching placements, and so forth. UCTE members' response to their efforts was positive. A next step is to consider how to present the prospective student website.

### II. Minority Recruitment and Retention (Ron Whittington)

The University has gone far in recruiting faculty of color. This last academic year we gained 5 new faculty members of color; at the same time we lost some. Ron's perspective is that we should celebrate some of these loses as these people went on to new challenges. The University provided quality experiences that allowed them to seek new positions elsewhere. To illustrate his point, he recalled the provost who became president of a higher education institution. In general, the university is moving forward. The most successful searches are those where the search committee and administrators are willing to go beyond the norm by personally seeking people. To illustrate his point, he described the activities of the recent search in the School of Education for a literacy professor. Once a potential candidate was identified, the faculty and administrators worked to sell the candidate on the University. While each search is different, every search needs people who will champion the spirit of Affirmative Action. Ron discussed a People Soft Web page process is being developed and has been approved for use by Affirmative Action. The program is user friendly and allows search committees to see exactly where its paperwork is. Ron distributed copies of the Commission to Promote Diversity Annual Report. Ron left with the message that he is always available to assist; the easiest way to reach him is through e-mail.

### III. Standards-based Teacher Education Project (Elaine Stotko)

Elaine reported that the Council of Basic Education and the American Association of Colleges of Teacher Education are interested in having the University of Delaware join the project, but that they are not yet interested in inviting the entire State of Delaware to join STEP. In response to STEP's request, Elaine prepared a proposal describing what the University would do as a STEP partner. She requested UCTE members' response to the draft of the proposal. Basically, the funding would be used to consider where our teacher education candidates are introduced to the content of the Delaware Student Content Standards and to design assessments that ensure candidates are not only exposed to the content but also know and understand the content. The funding to support this project will be \$8,000 the first year and about \$18,000 the next year. UCTE will need to appoint a task force with representatives from each of the programs to proceed. Please forward recommendations for task force membership to Carol Vukelich.

## New Business

### I. Permanent Status for Major in Early Childhood Development and Education (Kate Conway-Turner)

Kate submitted materials on behalf of the faculty of the Department of Individual and Family Studies requesting permanent status for the ECDE program. After review of the materials, UCTE voted unanimously to recommend the major in Early Childhood Development and Education for permanent status.

### II. ID Badge Policy (Angela Case)

UCTE members were reminded that badges were implemented this year because of UCTE's concern about security in schools. Angela suggested she is concerned about retrieving the I.D. badge from students who drop the course with the field placement. She suggested the faculty not sign the drop/add form until the badge has been turned in to the Office of Clinical Studies. Discussion on the feasibility of this requirement followed. After considerable discussion, UCTE decided that within the first 8 weeks there was no way for faculty to know which students had dropped their course. Faculty will be need to compare the first and later course lists to know which students have dropped their course. They will be asked to notify Angela of those students who have dropped. The Office of Clinical Studies will contact those students who have dropped to retrieve their I.D. badge.

Angela presented the following policy to clarify the University of Delaware Teacher Education ID Badge Policy

1. All students who are enrolled in a teacher education program at the University of Delaware must obtain an official University of Delaware Teacher Education ID based when they enroll in their first course with a clinical experience. ID badges can be obtained from the Office of Clinical Studies in Room 131 Willard Hall. The course instructor will inform the students of the procedures and schedule for acquiring the ID badge.
2. All students who are participating in clinical experiences must wear and display the official University of Delaware Teacher Education ID badge whenever they are participating in a clinical experience. Building principals/site administrators have been informed that students are not to be allowed into the building without the official ID badge.
3. The first badge will be issued free of charge to students. Students requesting a replacement will be charged a fee of twenty-five dollars (\$25.00) which must be paid at the time the replacement badge is issued.
4. The ID badge will be issued to teacher education majors for the duration of their program. The ID badge will expire upon graduation. Should a student drop a course which has a clinical component, the instructor should collect the ID badge and return it to the Office of Clinical Studies immediately. The professor should not sign the drop/add form until he/she receives the student's ID badge. The ID

badge will be reissued, at no cost to the student, when the student enrolls in another course with a clinical component.

5. Students will be required to sign a form indicating they have read, understood, and received a copy of the policy governing the issuance, use, replacement, and return of the official University of Delaware Teacher Education ID badge policy.

UCTE members indicated their support for the policy by consensus.

### III. Hepatitis B Vaccinations for Student Teachers (Angela Case)

Angela provided informative materials regarding the need for students to have Hepatitis B vaccinations. She checked with various medical professionals; all recommended that UD students be required to provide proof of having the vaccination. Whenever there is the opportunity for blood fluids to be exchanged, there is a risk. A motion was made to require the shot or signed waiver prior to beginning the first field experience, effective with the class of 2005. The motion carried unanimously. UCTE directed Angela to develop a procedure to implement the policy. All current students will be notified by the Office of Clinical Studies that UCTE encourages them to have this vaccination now.

### IV. Agreements Between the University and Schools (Angela Case)

Last spring Angela brought the draft of the letter of agreement between the University and schools to UCTE for its review. UCTE members recommended that Angela request a review by the University's lawyer. This was done, and she provided a copy of the lawyer's comments. Given his approval, UCTE directed Angela to proceed with implementation of the letters of agreement with the area schools.

With several items remaining on the agenda, the meeting ended at 3:00 as members dashed to other commitments.