

**Minutes for September 25, 2002**  
**2:30-4:30 p.m.**  
**217 Willard Hall**

Members Present: Nancy Brickhouse, John Burmeister, Jinfai Cai, Chris Clark, Joan DeFattore, Chris Evans, Alice Eyman, Barry Joyce, Janet Smith, Barbara VanDornick, Carol Vukelich

Members Excused: Tim Barnekov, Larry Griffith

Guest Present: Penny Deiner

**Announcement**

*I. Introduction of New Members*

Chair Vukelich introduced John Burmeister, Jinfai Cai, Joan DeFattore, and Chris Evans as new members. Chris Evans was elected to the graduate student UCTE position. Chris is a teacher-on-loan to the Department of Education from the Brandywine School District.

*II. DCTE forwarded the alumni survey data to program coordinators on September 9.*

UCTE discussed several options aimed at increasing the response rate. When the survey is sent this spring, alumni will be asked to complete the survey and to provide their supervisor's name. Principals/Supervisors will be contacted, possibly by telephone, to obtain their feedback on the quality of our graduates. Chair Vukelich reported on a letter she received from a principal in New Jersey; the principal was very pleased with the two alumni of the Elementary Teacher Education program teaching in his school.

*III. Program Review Reports were sent to NCATE and DOE on September 13.*

**Old Business**

*I. NCATE Institutional Report Writing Teams ([see attached](#))*

UCTE must submit the Institutional Report to NCATE by July 25, 2003. UCTE approved a writing team for each NCATE standard and selected a person from each team to serve as the team chair. Team chairs will coordinate the work of the writing team and serve on the NCATE Leadership Team. Carol Vukelich will provide a list of the questions to be addressed in each standard's narrative to team chairs. UCTE will discuss specific due dates at the October UCTE meeting.

Members quickly reviewed the points to be addressed in each standard.

Standard I - Data describing candidate performance relative to the conceptual framework outcomes

Standard II – Descriptions of the Program Assessment Plans by program

Standard III – Descriptions of programs’ clinical experiences

Standard IV – Addresses diversity issues: numbers and programs

Cris Mayo has been investigating the teaching about diversity occurring in our professional education programs. She (with the assistance of graduate assistant Maggie Murphy) will be examining course syllabi and conducting interviews with faculty members in order to describe how candidates are supported in their efforts to learn how to support all children’s learning and how multicultural topics and issues are woven into all programs.

Standard V – Descriptions of the quality of the faculty

DCTE is working to create a faculty vita website. The goal is to have the website up and accurate as of the fall. The vita of everyone teaching a professional education course this fall will need to be included. The websites will be protected and specifically for NCATE and DOE’s use.

Standard VI – Governance and budgets

## **New Business**

### **I. Summary of UCTE’s 2001-2002 Actions [\(see attached\)](#)**

#### **II. Summary of Title II Data**

The State of Delaware requires Praxis I in reading, writing and mathematics for certification. Because the state allows exemptions to those seeking certification with specific SAT scores and not all UD candidates intend to seek teaching positions in Delaware, only 68.9% of UD’s 2000-2001 professional education program graduates took the test. Of those graduates who took the Praxis I test, 94% achieved a passing score. Effective this spring, all professional education candidates will be required to take Praxis I as a prerequisite to student teaching. Barbara VanDornick has e-mailed all candidates who do not have scores on file to alert them to this prerequisite. In addition, Barbara has notified all program coordinators of which candidates do not have their scores on file. Because November is the last chance for candidates to take the test before spring semester, it is imperative for program coordinators to contact those candidates who need to take the test immediately.

#### **III. Enrollment Figures**

10.5 % of the undergraduate students at the University are enrolled in a teacher education program. Agriculture, English, Math, Sciences, and Social Studies are majors with increased enrollments. Health and Physical Education, Early Childhood Education, and Elementary Teacher Education show a decrease in enrollments. In addition, the Georgetown Parallel program enrollment has increased. This increase is most likely due to the Milford PDS. The figures show a slight increase in the number of students of color.

#### **IV. 2001 Fall ASPIRE End-of-Term Report**

As of September 2002, 124 students are in the ASPIRE Program. This shows a slight increase over last year's number of 119. Nearly half of these students had a cumulative grade point average of 3.0 or higher at the end of the spring 2002 semester. None were dismissed due to academic difficulty and only eight were placed on probation.

The key to increasing the minority population is money, particularly for out-of-state students. To attract out-of-state students, scholarships are needed. Nancy Brickhouse announced that the Director of Admissions has guaranteed 20 scholarships for minority candidates interested in teacher education. In addition MBNA has a special minority student scholarship program. Students who are granted a MBNA scholarship are mentored and guaranteed summer employment, in addition to their scholarship dollars. This program has a 100% graduation rate.

#### **V. Gathering of Data from Alumni and Their Employees**

This item was tabled until the October meeting.

#### **VI. Replacement of the Social Security Number as ID Number.**

The University is changing its current ID system so that social security numbers will no longer be used. Carol Vukelich will need to be certain that cooperating teachers get assigned numbers.

#### **VII. Undergraduate Student Representation on UCTE**

UCTE is having difficulty securing the services of an undergraduate student representative. A suggestion was made to have the President (or his/her designee) of Kappa Delta Pi serve as the undergraduate representative on UCTE each year. UCTE unanimously approved this recommendation.

The meeting adjourned at 4:15.