

## University Council on Teacher Education

Minutes for November 10, 1999

1:00-3:00 p.m.

Members Present: Richard Bacon, Jinfa Cai, Bob Hampel, Ann McNeil, Fran O'Malley, Cindy Okolo, Dan Rich, Kate Scantlebury, Sarah Tilghman, Barbara VanDornick, Carol Vukelich

Members Absent: Pam Beeman, Hayward Brock, Kate Conway-Turner

Others Present: Pam Brown, Angela Case, Pat Sine

The minutes of the October 6, 1999 meeting were approved unanimously.

Approval of Minutes of the October 6, 1999 meeting.

### Announcements

1. Sarah Tilghman (undergraduate student representative) and Fran O'Malley (graduate student representative) were introduced.
2. The August 31, 1999 draft of NCATE 2000 standards is available on NCATE's website (<http://www.ncate.org>). Carol Vukelich commented on the performance-based model (product as opposed to process) nature of the standards and the assessment using rubrics features. She wrote Center for Teaching Effectiveness and College of Human Resources, Education and Public Policy grants requesting funding to support the building of professional education faculties' performance-based assessment knowledge and the creation of program-based performance assessments.
3. The Department of Education is revising the Program Approval Process. Carol Vukelich provided a copy of the draft to members for their review. The process, as proposed, will be discussed at the next meeting. She asked that members review the document before the December 8 meeting, the last meeting of the millennium.
4. The Arts and Science Educational Affairs Committee has approved the changes to the secondary education programs including the renumbering of courses, the addition of a one-credit classroom management course, and the teacher competency requirements. The program changes have been forwarded to the Faculty Senate for approval.

## Old Business

- I. Student Teaching Evaluation Form (Jinfa Cai, Angela Case, and Barbara VanDornick)

The task force reported their agreement that there should be two evaluations, one of student teaching and another of programs. Students should complete the evaluations at the same time. The committee has met with Judy Greene (CTE) to review various evaluation forms and will meet with Sue Giancola (R&D Center) regarding the formatting of the form. The form will be available for use beginning in the spring. A draft form was distributed to UCTE for comment. Comments should be forwarded to Angela Case by November 30 ([acase@udel.edu](mailto:acase@udel.edu)).

- II. Student Teaching Application (Pat Sine and Barbara VanDornick)

The Student Teaching Application will be available on the web before the December date by which students must submit the form to request student teaching for next academic year. For this year, each department's criteria are specified. The applications can be saved directly to a disk or downloaded and printed for completion. There is a lot of redundancy in the various applications. During the spring, program and student teaching coordinators will be asked to come together to create a single application form. Please review the form at <http://www.udel.edu/teachered>. Please send comments to Barbara VanDornick (<mailto:bvandorn@udel.edu>) before November 25.

- III. Survey of 1998-1999 Graduates

This is being prepared at the directive of the President for the Higher Education Commission. Pam Brown of the R&D Center used the ideas generated by representatives from the state's four institutions and UCTE to draft a sample survey. The intention is to mail the survey in February. The surveys will be coded so we know which alumni have returned the forms. Those who do not will be contacted by telephone in an effort to obtain sufficient data to make the survey results meaningful. Several members suggested the addition of items. These included requests for information regarding what the alumnus/alumnae is doing if he/she is not teaching, the impact of school climate, and a rating of the alumnus' or alumnae's experience at the University. The survey will be sent to last year's graduates only. Pam will revise the survey based on members' comments. The revised version will be discussed at the next meeting.

## New Business

- I. Student Identification Cards (Angela Case)

Angela distributed a tentative budget of what the production of such cards will cost. The estimated cost for the equipment is \$3,500. Professional education students will be required to wear these identification badges when they are working in Delaware schools. Security issues were raised. Should the cards have an expiration date? A procedure will need to be developed to ensure the return of the cards when the student graduates. The decision was made for the University to cover the cost of each student's first identification card; the student will be charged for a replacement card.

A motion was made and approved for Angela to purchase the equipment and begin making identification cards. The motion passed unanimously. Use of identification cards will begin in the spring semester.

## II. Meeting DOE Program Revisions

As noted above, the Arts & Science secondary education course revisions have been approved by the departments and the College, and have been forwarded to the Faculty Senate. The Department of Education approved the Elementary Teacher Education program without revision; in the end, the Department determined that the integration of classroom managements into the various courses was sufficient. Dr. Bob Hampel is working on making the revisions to the Educational Leadership master' program.

## III. Brandywine School District's Decision Not To Take Student Teachers in Grades 3, 5, 8, 10 (Cindy Okolo)

Dean Dan Rich requested time to speak with Dr. Joe DeJohn of the Brandywine School District before UCTE considered this topic.

## IV. Course Inventory

After review of the course approval materials from the College of Human Resources, Education and Public Policy's undergraduate and graduate committees, a motion was made to approve the undergraduate course requests with the contingency that the form for EDUC 430 be revised to indicate that the course is a 1-credit course, not a 3-credit course. The motion was approved unanimously. The graduate courses were similarly approved with the request that Dr. Bob Hampel speak with the originator of the course on secondary special education assessment to resolve a conflict between the rationale for the course's revision and the course title.

The meeting adjourned at 3:00 p.m.

