

Minutes of the Meeting March 9, 1999

Members Present: Pam Beeman, Jinfai Cai, Bob Hampel, Charles MacArthur, Ann McNeil, Rob Palkovitz, Bonnie Robb, Mary Roe, Elaine Stotko, Barbara VanDornick, Carol Vukelich

Members Absent: Kate Conway-Turner, Dan Rich

Guests: Angela Case, Alice Eyman, Gary Feurer, Pat Sine

I. Approval of Minutes

The minutes of the February 9 meeting were approved as distributed.

II. Field Placement Reporting Program

Ms. Pat Sine and Mr. Gary Feurer made a presentation on the Field Placement Reporting Program. The program will allow students to record all their field placement experiences prior to student teaching. Program faculty will use the information to ensure all candidates have experiences with diverse population, exceptional children, and students of various ages. Pat and Gary will use this semester to field test the system with several groups. After a lively discussion with suggestions for minor revisions in the program, UCTE encouraged Gary and Pat to proceed.

New Business

I. Clinical Studies

A. ID Badges. Angela Case, Director of Clinical Studies asked for UCTE's consideration of the requirement for identification cards for candidates. The suggestion was made for the ID cards to include a picture and to contain the words "Teacher Education." These identification cards could be sold in the bookstore.

After discussion of the merits of the proposal, Ann McNeil moved that professional education students be required to wear a picture identification card. The motion was seconded and approved.

Dr. McNeil also moved to make University of Delaware supervisors identification card available to faculty. This motion was seconded and approved.

Ms. Case will assume responsibility for developing the procedures to implement these policies.

B. Clinical Experience Class Profile Sheets. Ms. Case asked UCTE to consider whether all candidates should be required to complete the class profile sheet. Given that candidates will now record this information on the electronic form, it was decided that

this form now provides redundant information and should not longer be required, though it could be used on an optional basis.

C. Student Teaching Evaluations. The following question was considered: Is evaluating the student teaching experience something UCTE wishes to continue to do? After considerable discussion of the merits of obtaining student feedback on their culminating field experience, UCTE decided that it does wish to continue gathering this feedback. However, the current form needs to be revised. Jinfa Cai, Barbara VanDornick, and Angela Case agreed to work together to revise the form. Collecting, tabulating, and reporting the data should be the responsibility of Office of Clinical Studies.

There will be no UCTE evaluation this semester. Each program will be responsible for its own evaluation.

D. The number of times a student teacher can student teach and the conditions under which a second placement will be granted.

There is a need for a clear policy governing these two matters. Generally, members believed one policy should state that a student could repeat student teaching once. Ms. Case will come to the next UCTE meeting with clear recommendations for UCTE's consideration on these matters.

The meeting adjourned at 3:00 p.m..

Respectfully submitted by:
Marie Senff and Carol Vukelich