

University Council on Teacher Education
Minutes for March 13, 2001
1:00-3:00 p.m.
317 Willard Hall

Members Present: Richard Bacon, Gaysha Beard, Chris Clark, Kate Conway-Turner, Barry Joyce, Ann McNeil, Joseph Pika, Dan Rich, Barbara VanDornick

Members Absent: Nick Baker, Thomas DiLorenzo, Cindy Okolo, Carol Vukelich

Guests Present: Sylvia Brooks, Angela Case, Steve Fifield

Announcements

- I. *Three Quality Learning Experiences Grants were awarded. The faculty/professionals receiving the awards include Barry Joyce, Cindy Okolo, Toni Decapua and Alice Eyman.*

Old Business

- I. *NCATE – Proposed Addendum to Professional Education Course Proposal Approval Form*
Carol Vukelich drafted a series of questions as a possible addendum to the current course approval form for new and revised professional education courses. This addendum links the conceptual framework and the Delaware Teaching Standards to the proposed new course or to-be-revised course. UCTE debated: Should this become a UCTE requirement? After further discussion, it was decided that the current form be revised and reviewed at a future meeting.

- II. *Faculty Data Gathering Instrument*
A version of a form that was used prior to the last NCATE visit was reviewed and discussed. UCTE debated asking faculty to complete the form on an annual basis. The data is needed for the annual NCATE report. It was suggested that faculty would be more likely to complete the form if it were more user friendly (e.g., multiple choice) and if it were part of their annual appraisal. Joe Pika stated that he sends out a questionnaire to faculty when annual evaluations are due. It was suggested that Carol Vukelich request a copy of faculty appraisal forms and procedures used by department chairs and revise the UCTE questionnaire so that it could become a part of the faculty appraisal system.

- III. *Appointment of Clinical Studies Advisory Committee (Angela Case)*
Carol Vukelich has asked Angela Case to establish an Advisory Committee for Clinical Studies to consist of coordinators, faculty, and school-based personnel. Angela asked that nominations for persons to serve on the Advisory Committee be sent to her. The goal is to appoint the committee by the end of the academic year.

New Business

- I. *ASPIRE Recruitment Plan (Sylvia Brooks)*
Sylvia Brooks stated that the Office of Admissions maintains primary responsibility for the recruitment efforts at the University. However, the ASPIRE Director will work to increase the pool and quality of minority applicants and to increase the number of minority students matriculated in an undergraduate professional education programs on campus. To increase the pool, ASPIRE is conducting its first overnight program on May 11th and 12th for high school sophomores and juniors who are participating in regional FEA chapters. Gaysha Beard suggested that by using alumni recruitment efforts could be expanded beyond the region. ASPIRE alumni across the country would make great ambassadors. It was suggested that an ASPIRE alumni event be held sometime next fall to foster the development of an alumni recruitment effort.

UCTE unanimously approved the Recruitment Plan pending the endorsement of the Admission's Office. The ASPIRE Recruitment Budget was unanimously approved. Carol Vukelich was directed to forward it to Dean Rich.

- II. *Revisions to Biological Sciences Major (Steve Fifield)*
Steve Fifield outlined the proposed changes to the requirements in the major for the B.A. in Biological Sciences Education. These changes reflect the changes being proposed in the major for a B.A. in Biology. Dr. Fifield assured UCTE that all of the Delaware Content Standards in Science will be met. The changes were unanimously approved by UCTE.

- III. *Report of Student Teacher Evaluation (Angela Case)*
Angela Case distributed data compiled from the fall student teaching evaluations for each of the programs. This information will be sent to program coordinators. Since the number of students completing the evaluations vary greatly by major, she was asked to include the actual number of students completing the evaluation for each program.

- IV. *Guest Student Placements (Angela Case)*
Occasionally students make a request to complete their student teaching out-of-state through other institutions. Currently decisions and policies

on approving these requests are made at the program level. Some programs have established policies for approving these requests while other programs do not honor such requests, requiring all students to student teach in Delaware. UCTE discussed the issue of whether or not to establish a uniform policy for all programs. After much discussion, the following policy governing request to student teach outside of the University's supervision was unanimously approved.

Whereas student teaching is considered the capstone course within a teacher education program and an essential performance assessment for completion of a professional education program, UCTE approves the policy that students requesting to student teach outside of the University's supervision be considered only based on documentation of extreme hardship. Furthermore, the decisions and policies over this issue will continue to be made at the program level.

In addition, it was recommended that the use of the wording "*Guest Student Placements*" no longer be used.

V. *Spring Enrollment Reports*

Barbara VanDornick distributed copies of the Spring Enrollment reports and of the January 2001 Institutional Recommendation Report. Currently 1,658 undergraduate students are enrolled in professional education programs. Of the 1,658 students, 112 or 6.8% were minorities. This data indicates a decrease in enrollment from spring 2000 at which time 1,825 students were enrolled in professional education programs.

The meeting adjourned at 2:45 p.m.