

University Council on Teacher Education
Minutes for December 8, 1999
1:00-3:00
317 Willard Hall

Members Present: Richard Bacon, Hayward Brock, Jinfa Cai, Kate Conway-Turner, Bob Hampel, Ann McNeil, Fran O'Malley, Dan Rich, Barbara VanDornick, Carol Vukelich

Members Absent: Pam Beeman, Cindy Okolo, Kate Scantlebury, Sarah Tilghman

Others Present: Elaine Stotko

The November minutes were approved as distributed.

Announcements

- I. Course Approvals. The Alternative Routes to Teacher Certification courses were approved, contingent on documentation that the courses are consistent with the Conceptual Framework, via e-mail since the last meeting. Dr. Linda Hughes, ARTC Coordinator, has provided the requested evidence showing the links between the courses and the Conceptual Framework.
- II. Ranking of Institutions of Higher Education. Elaine Stotko brought news that the first edition of the ranking of institutions will be off the press next week. The notice she received from the American Association of Colleges of Teacher Education indicated that Delaware's Department of Education provided the requested ranking data for the four Delaware higher education institutions. Carol Vukelich will speak with John Valenzano from the Delaware Department of Education to learn what data were used to rank Delaware institutions.
- III. Partnership Request. Avon Grove School District is very eager to form partnerships with the University of Delaware.
- IV. Catalog Note. Students desiring certification for teaching Family and Consumer Sciences in grades 5-12 in Delaware schools can major in Human Services, Education and Public Policy. As part of their academic program, they will be advised to complete the necessary content and professional course requirements to meet Delaware's licensure requirements. (Note: Under this option, the Primary Interest Area will total more than 24 credit hours, reducing elective credits available. Professional courses are not offered each year. Students must work with their academic advisor to determine availability.) Detailed information on current requirements for certification is available from the Department of Individual and Family Studies. Student teaching requires a

cumulative index of 2.50, a major field index of 2.75, and C- grades in required courses. Additional information is available from the program coordinator.

Old Business

I. Survey of 1998-1999 Graduates

The goal is to mail the survey in mid-February to all 1998-99 teacher education alumni. In an effort to obtain a high return rate, the DCTE office sent letters to all these alumni to update the address database before the surveys are mailed. Suggestions for survey revisions should be sent to Carol Vukelich by mid-January.

New Business

I. Duties of the Director of Clinical Studies

The Clinical Studies Task Force developed a description of the duties of the Director of Clinical Studies. (Please see attachment.) In general, the items listed describe what program faculty expect of the Director of Clinical Studies. This topic will be revisited at the next meeting after UCTE members have had time to review the document.

UCTE requested that the Task Force prepare a document describing how future clinical sites will be established and how current sites might be disestablished. Given the increasing number of candidates in our various professional education programs, additional clinical sites will be needed. UCTE seeks guidance on the criteria to be used to establish such sites. Dean Rich indicated that he has requested State funding to create three additional student teaching centers.

II. Description of Delaware Clinical Master Teacher Program (DCMT)

The Clinical Studies Task Force has been discussing the possibility of studying variations of the current student teaching supervision model. The DCMT is one such alternative student teaching supervision possibility. Here, master teachers carefully selected by district and university faculty would form cadre groups to jointly supervise a select group of student teachers. Before proceeding with the program details, the Task Force brought the draft of the plan to UCTE for its consideration. The Task Force's intention is to test the program with a select group of students to see if the model works. UCTE encouraged the Task Force's continued work on the model.

Dean Rich noted that the Task Force needs to be careful about using the term

clinical to describe the teachers who participate in this model. A University committee is working to define clinical faculty. He suggested calling the model the Delaware Master Teacher Program.

III. DOE Program Approval Process

At the last meeting, UCTE members received a copy of DOE's draft of the proposed program approval process. Dr. Jim Raths responded personally to John Valenzano regarding the "Working Document." Dean Rich cautioned UCTE members on the use of university, college, department, or school letterhead in personal correspondence. UCTE appointed a subcommittee consisting of Hayward Brock, Elaine Stotko, and Carol Vukelich to draft a response to the proposed process for UCTE consideration at the next meeting.

IV. Field Experience Guidelines for Field Experience Courses

In 1986, the Faculty Senate adopted a set of guidelines to govern field experience courses. Discussion focused on a particular guideline ("student shall spend at least 40 hours on the job in a field placement for each credit earned." From the University" perspective, this guideline applies to *field experience courses*. UCTE felt there was a need for a professional education definition of the number of hours on the job for each credit earned in clinical experience courses and within courses with embedded clinical experiences. The matter was referred to the Clinical Studies Task Force. Hayward Brock volunteered to be added to the Task Force for the discussion of this topic, and Fran O'Malley agreed to join the Task Force.

V. IFST Course Approvals

IFST is revising a number of its courses so they reflect current practices or are more responsive to the student body. After discussion, the following courses were approved at presented: IFST 640, 656, 662, and 669. IFST 639 was approved with the addition of "community and family agencies and institutions" to the description. This addition was made to avoid overlap between this course and School of Education courses.

VI. Project Search Projected Budget for 1999 - 2000

Project Search will be held at the Bob Carpenter Center, rather than Clayton Hall, this year. Clayton Hall charges have become prohibitive. With the change of location, budget projections indicate a "break even" year.

In order to entice more candidates into staying in Delaware to teach, an additional evening session will be added to Project Search exclusively for Delaware districts on the evening before the event begins. The College of Human Resources, Education and Public Policy will cover the cost of the evening session, including dinner for the district participants.

The meeting adjourned at 3:10 p.m.