

University Council on Teacher Education

Agenda for March 14, 2005

2:00-4:00

217 Willard Hall

Members Present: Tim Barnekov, John Burmeister, Chris Clark, Joan DeFattore, Alice Eyman, Laura Kincaid, Gail Rys, Janet Smith, Barbara VanDornick, Carol Vukelich, George Watson, Rachel Wilt

Members Absent: Amanda Hess

Guest Present: Patricia Scott

The minutes from December 20, 2004 and February 2, 2005 were approved unanimously.

Announcement

I. Aggregated Praxis II Data (Barbara VanDornick)

Barbara VanDornick presented the 2003-2004 Praxis II ETS aggregated data on self-identified UD students. The data are as accurate as possible, based on the data ETS supplied. Next year the data will be more accurate since candidates will be submitting copies of their Praxis II test scores as a co-requisite with student teaching and prior to gaining institutional recommendation.

II. Title II Pass-Rate Report for the 2003-2004 Regular License Cohort (Barbara VanDornick)

Barbara VanDornick indicated that the University of Delaware has a 100% pass rate.

Prior to this year, Wilmington College was the only Delaware higher education institution with 100% pass rate. The state's Praxis I pass rate is 98%.

III. The Educational Leadership Constituent Council has approved the M.Ed. in Educational Leadership program. All UD professional education program have gained national recognition.

Carol Vukelich announced that all University of Delaware professional education programs who submitted reports to a NCATE- affiliated specialty organization for review have earned "national recognition." To have all reviewed programs earn national recognition is a rare and unusual designation. Carol suggested that Mary Helen Callahan might prepare an article regarding this achievement. Dean Tim Barnekov suggested that Mary Helen might prepare an article for the UD Daily of this accomplishment. (Note: Not all specialty organizations have joined NCATE and prepare standards by which programs might be judged. All UD programs for which there are specialty organization standards prepared program review reports.)

Old Business

I. Enrollment Reports (Barbara VanDornick)

- [End of Term Report \(Spring 2004\)](#)

The data are inline with previous years.

II. University Practicum to Hours Requirement (Carol Vukelich)

Several years ago, then Provost Leon Campbell issued a memo directing units to uphold 40 hours per each lab or practicum credit. To meet this requirement, 9 credits of student teaching would equal a minimum of 360 hours of observing and teaching. This memo, however, never became UD policy. Following a discussion regarding whether or not UCTE should adopt a policy governing the number of hours required for each practicum credit, members decided not to proceed with the establishment of such a policy at this time.

III. Honoring 'Meritorious' Students on Honors Day (Carol Vukelich)

Carol Vukelich suggested that students receiving the meritorious award should be recognized, perhaps at Honors Day. Honors Day could be problematic since students are not notified of their receipt of this award until after Honors Day. If Honors Day were selected as the recognition day, the students would need to return to be recognized during the following year's Honors Day. Dean Barnekov questioned the appropriateness of using Honors Day to recognize these students as Honors Day is for current students, not alumni. Tim Barnekov suggested that the CHEP Alumni Night would be a perfect opportunity to recognize these professional education alumni. Joan DelFattore suggested conducting a special annual event for the meritorious students and UD graduates who receive National Board for Professional Teaching Standards recognition. CHEP will invite the alumni who earn the meritorious award to the CHEP Alumni Night. Discussion will continue on initiating an addition recognition ceremony.

IV. Program Revisions: DDOE Approval (Alice Eyman)

Alice Eyman raised the question of the role of the state Department of Education in the approval of our revised programs. The NCATE specialty organizations do not require that revised programs be submitted to them for review; the assumption is that programs will be revised, as needed, and the specialty organization will review the revised program at the next review cycle. In the past, UD has contacted DDOE to alert them of the changes taking place. Typically, DDOE has granted the revised programs temporary approval until the next official review. After some discussion, members unanimously agreed to continue sending program revisions to the Department of Education for its review and comment or approval.

New Business

I. UCTE Policy on Supplemental Faculty (Carol Vukelich)

Carol Vukelich questioned whether a UCTE policy regarding the hiring of supplemental faculty might be needed. Such a policy might include an orientation to teaching at the University, the requirement that S-contract faculty use the same teaching evaluation form as used by UD faculty with the data to be reported to the chair and the appropriate faculty or faculty group, and data on how the grades candidates earned in the course compared with that of regular faculty in the department to be monitored by the department chair.

Members agreed that such a policy would be beneficial. After discussion, members requested DCTE to develop an online orientation to UD teaching for new supplemental faculty. George Watson noted that sharing student evaluations with an audience broader than the department chair was possible, as long as this information was noted as a condition of employment. Carol Vukelich agreed to examine the possibility further and to return to UCTE with recommendations. Further, DCTE will begin developing of an online orientation program.

II. Advertising in DSEA Newspaper (Carol Vukelich)

Carol Vukelich questioned whether or not UD professional education programs should advertise in the DSEA newspaper. Gail Rys indicated that several School of Education graduate programs currently have as many students as the faculty can manage. To advertise and then deny educators admission to the program would be inappropriate. If such an advertisement were to happen, it should be for select programs with space available only. After much discussion, it was decided that advertising would not be appropriate at this time.

III. Three Questions for Survey of New Teachers (Carol Vukelich)

The Department of Education will be surveying all new Delaware teachers. The University may submit a maximum of three questions for inclusion on the survey. Members were reminded that DCTE does survey all alumni annually. The questions on this survey tend to be specific to our conceptual framework outcomes. Members discussed possible questions for inclusion on the state's survey instrument. One question that received considerable positive response was, How well prepared were you for your first year of teaching? Members were asked to consider additional questions prior to the next meeting.

IV. Candidate Performance Data (Patricia Scott)

Patricia Scott provided an update on program faculty's progress toward redesigning program assessment plans linked to the appropriate specialty organization standards (as per the new NCATE program review process) and this year's data collection. [Click here to view the PowerPoint.](#)

Consistent with the Unit Assessment System, DCTE is collecting entry level data and most exit data (Praxis II, Pathwise, GPA). DCTE is also collecting post graduation survey results.

Trish described the data collection options. Program faculty can elect to collect and aggregate their candidates' data themselves. However, electing this option is challenging. LiveText is currently being used by the ETE program as a platform for the student teachers' portfolios.

LiveText also allows for data gathering and aggregating. After careful consideration, Tricia highly recommends that program faculty adopt LIVE TEXT as the way to store and aggregate their program data. DCTE is sponsoring a LiveText session March 22 from 10:00-12:00 at the Bob Carpenter Sports/Convocation Center.

Faculty data are required for the annual NCATE report. Faculty are providing the data needed to complete this report now as a part of their annual review. Trish questioned the possibility of tapping into this data for the report. Chris Clark described a form he had created to make it easier for his faculty to provide information regarding their activities. Trish will meet with Chris to review this form and will work on the creation of an on-line form that could be used to aggregate data by next December.

V. *New Course of Study in TESL* (Gail Rys)

Educators who have completed their master's degree are eligible to earn a salary adjustment through the completion of a Course of Study. UCTE has approved several Courses of Study. Gail Rys brought forward a Teaching English as a Second Language Course of Study. Because the courses in the Course of Study are the core courses of the TESL program, the courses are offered regularly. Gail and Barbara VanDornick agreed to prepare a proposal for this collection of 18 credits to be viewed as a certificate program for educators with master's degrees who would like certification as an ESL teacher. The Council approved the Course of Study as submitted.

UCTE adjourned at 4:00 p.m.